

## CONTENTS

Correction. Today s Mai Needs USPS.com Fact Sheets .46
MarketingMatters - At a Glance: We Deliver Your
Jax Dollars, We Don't Spend Them! ..... 47
Official Election Mail - Publications 631 and 632 Revised ..... 47

## Philately

Stamp Announcement 08-05: Flags 24/7 . . . . . . . . . . . . . . . 49
Correction: Tiffany Lamp Stamp . . . . . . . . . . . . . . . . . . . . . . . 53
Updated Announcement 08-B: 2008 Stamps and PostalStationery54
Pictorial Postmarks Announcement ..... 56
How to Order the First Day of Issue Digital Color or Traditional Postmarks ..... 59
Safety
Use Snow Removal Equipment Wisely ..... 60
Supply Management
Nonmail Freight Shipment Refusals and Damage ..... 61

## PULL-OUT INFORMATION

Fraud
Invalid Express Mail Corporate Account Numbers ..... 21
Missing, Lost, or Stolen U.S. Money Order Forms ..... 23
Missing, Lost, or Stolen Canadian Money Order Forms ..... 28
Verifying U.S. Postal Service Money Orders ..... 31
Counterfeit Canadian Money Order Forms ..... 31
Toll-Free Number Available to Verify Canadian Money
Orders ..... 31
Other Information
Overseas Military Mail ..... 32
Thrift Savings Plan Fact Sheet. ..... 37
Missing Children Posters ..... 39
Postal Bulletin Index
Annual Index ..... PB 22224 (01-17-08)


Tiffany Lamp stamp

## USPSNEWS@WORK

## New prices, new opportunities

Thanks to changes allowed by the Postal Act of 2006, USPS can now get a leg up on the competition in the shipping market. For the first time ever, the Postal Service will be offering volume-related prices for Express Mail, Priority Mail and other shipping services starting May 12.

Postal Service products are currently priced using a "one price fits all" approach. That means customers pay the same price per piece regardless of the number of packages they send or the payment system they use.

But beginning May 12 - all that changes. Customers will be able to take advantage of commercial volume pricing, minimum volume rebates, online price breaks and other pricing incentives.
"These innovative pricing incentives will make our products more attractive to all shippers, especially small businesses," said PMG Jack Potter. "We're pricing our products to sell in today's competitive shipping market."

## We all count!

Last summer, more than 19,000 bargaining unit employees from the Southeast New England and Suncoast districts participated in a new survey designed to produce a more detailed picture of the Postal Service's racial and ethnic makeup.

Following this pilot, Employee Development and Diversity sent the survey to 90,000 non-bargaining employees.

Now, it's time for the next step. This month, the Postal Service will offer the two-question survey to all bargaining and noncareer employees. Answers to the questions - the first asking employees whether they are "Hispanic or Latino," and the second asking them to identify their race - will help document the shifting demographics of the federal workforce.

Postal employees who participated in the pilot recorded high response rates. "Our employees were surprised at how easy the survey was," said Zolfo Springs, FL, Postmaster Gloria Jameson. "They were glad to be able to update their records."

The survey is required by law, noted Susan LaChance, USPS vice president of Employee Development and Diversity. "The goal of this voluntary survey is to get more accurate race and ethnicity data on all our employees," she said.

## Boxing match

The Postal Service has launched a new, larger Priority Mail box, and it's already proving to be very popular.

The new Priority Mail Large Flat-Rate Box its official name - is 50 percent bigger than current boxes. It holds
 nearly 800 cubic inches. Like other flat-rate products, it gives customers one price $-\$ 12.95$ to any U.S. destination - while letting them ship more, regardless of weight.

When shipped to an APO/FPO destination, these boxes cost $\$ 10.95$, a $\$ 2$ savings. Some of the new boxes feature the logo of America Supports You, a Department of Defense program offering support to military members and their families. Either version of the box is eligible for the discount, as long as it's sent to an APO/FPO address.

Demand for the military-branded boxes has been higher than anticipated. Nearly 40 percent of the more than 800,000 boxes shipped since Feb. 20 has been cobranded boxes. Post Offices began stocking the larger boxes March 3. Customers can also order them by calling 800-610-8734 or through USPS.com.

## A cut above the rest

The Postal Service has an ally in its efforts to get more people to use Express Mail for their expedited shipping needs - Transguardian.com, an online shipping service that offers insurance and security for diamonds and other high-value items.

Transguardian.com President Jim Moseley says his company ships about 100,000 or more high-value packages a day, with about 25 percent of them sent overnight. Moseley lets customers choose their shipping, but he says he "pushes them toward the Postal Service" because of Express Mail's lower prices and its upfront - no hidden surcharges - pricing.

Moseley says surcharges greatly affect his customers' costs. "They average anywhere from 10 to 160 percent of the total cost of the shipment," he said. "We deal in expensive items, and many customers pay extra for a signature certification. Combine that with surcharges for residential delivery, air fuel, Saturday delivery, and Alaska and Hawaii surcharges, and they add up quickly."

Express Mail doesn't charge extra for any of those options.

Moseley said that online access to Express Mail, coupled with the Transguardian.com online insurance options, has the potential to save his customers hundreds of thousands of dollars each year.

## Greener computing

Information Technology (IT) is using leading-edge technology to "go green" at USPS data centers.

During the past three years, IT has rolled out technology that allows multiple applications to run on a single server. This process, called "virtualization," makes the most of the available resources at each server and has allowed IT to eliminate more than 1,600 servers at the Eagan, MN, and San Mateo, CA, data centers.

By replacing outmoded equipment with energy-efficient equipment, USPS has earned rebates of more than \$250,000 from power companies. In addition, consolidating servers has saved $\$ 2$ million in hardware maintenance costs.

## Easel pickings

Steph's Folk Art Studio in Smoketown, PA, is more than just another pretty stop on Lancaster Letter Carrier Sue Wolf's route.

Owner Monica Renninger, a former USPS employee, owns the shop. Recently, she handed Wolf and DPMG Patrick Donahoe the Postal Service's 100 millionth Carrier Pickup package.

The studio uses Priority Mail for its domestic shipments and uses Priority Mail International to fulfill overseas orders. "We don't miss a stroke when it comes to saving money," says Renninger. "And I can spend more time with my customers because I don't have to take my packages to the Post Office. Carrier Pickup is beautiful."

Donahoe thanked Renninger for her business. "Carrier Pickup continues to be one of the Postal Service's fastest growing online features because customers know it provides great value," he said. "In fiscal year 2007, carriers picked up more than 40 million packages. We're on track to exceed last year's record number, thanks to the convenience of USPS.com and the dedicated service of our letter carriers like Sue Wolf."

## Off to a safe start

The latest national figures show USPS dropped its overall Injuries and Illnesses (I\&I) by 15.1 percent compared to the same period last year (SPLY). That's 2,166 fewer accidents.

The I\&I report also indicates positive safety trends. Handling and lifting accidents decreased 14.7 percent, dog bites fell 6.9 percent, I\&I frequency rate went down by 12.9 percent, musculoskeletal injuries plunged 30.7 and those injuries at ergonomic risk reduction process sites dropped 19 percent to SPLY.

In January's I\&I report, slips, trips and falls, both on and off premises, grew nationwide. Not this time. Slips, trips and falls on premises decreased 2.9 percent while off premises they lessened by 5.6 percent.

# Policies, Procedures, and Forms Updates 

## Manuals

## DMM Revision: Documentation for Customized MarketMail and Repositionable Notes

Effective March 13, 2008, the Postal Service ${ }^{\text {TM }}$ is revising the Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM ${ }^{\circledR}$ ) to eliminate the requirement that mailers provide samples of Repositionable Notes (RPNs) and Customized MarketMail ${ }^{\circledR}$ (CMM) samples with extra corresponding postage statements to the Pricing and Classification Service Center (PCSC).

Current standards for CMM require that mailers provide a sample of CMM pieces and an extra copy of the corresponding postage statement to the Postal Service to forward to the PCSC. In addition, current standards for RPN require that mailers provide two RPN sample pieces to the PCSC and USPS Engineering Letter Technology.

This revision eliminates the requirement that mailers provide such documentation to the PCSC.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

700

705
1.0 Customized MarketMail

### 1.4 Preparation Standards

### 1.4.4 Documentation

[Revise the text of 1.4.4 by deleting the second and third sentence and revising the last sentence as follows:]
A complete, signed postage statement, using the correct USPS form or an approved facsimile, must accompany each mailing. Mailings of nonidentical-weight pieces or mailings using more than three different types of containers must also be supported by standardized documentation meeting the standards in 708.1.0. Documentation for nonidentical-weight pieces is not required if the correct postage is affixed to each piece.
3.6 Compliance

Mailers must comply as follows:
[Revise the text of 3.6c to eliminate the requirement that mailers provide RPN samples to the PCSC, as follows:]
c. As part of each mailing, mailers must include two pieces addressed to the manager, USPS Engineering Letter Technology, Attn: RPN Sample (see 608.8.0 for address).

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer ${ }^{\circledR}$ at http://pe.usps.com.

- Mailing Standards,

Pricing and Classification, 3-13-08

## ELM Revision: Restoration of Annual Leave and Forms Required for Back Pay Claims

Effective March 13, 2008, Employee and Labor Relations Manual (ELM) 436.2, Limitations, is revised in the exceptions to item d to modify the limitations to corrective entitlement. The Equal Employment Opportunity Commission (EEOC) is added as an agency that may authorize the reversal or modification of a removal of employees and grant uncapped annual leave restoration. This change is made in accordance with 5 Code of Federal Regulations (CFR) Part 550, Subpart H, Back Pay.

ELM 436.41, Statement by Local Official, and ELM 436.42, Statements by Employee, are revised to add the names of the forms on which information must be entered for the administration of back pay claims. PS Form 8038, Employee Statement to Recover Back Pay, is to be completed by the back pay claimant. PS Form 8039, Back Pay Decision/Settlement Worksheet, is to be completed by the management official responsible for submitting the back pay claim for processing.

## Employee and Labor Relations Manual (ELM)

4 Pay Administration

430 Basic and Special Pay Provisions

436
Back Pay

### 436.2 Limitations

Limitations to corrective entitlement are as follows:
d. Leave that is recredited as a result of the corrective action may not exceed the maximum amount of leave to which the employee was eligible (see 512.321).
[Revise 436.2d, Exception, as follows:]
Exceptions: Uncapped annual leave is recredited as a result of the reversal or modification of a removal by the Equal Employment Opportunity Commission (EEOC) or, for employees eligible for veteran's preference, by the Merit System Protection Board (MSPB).

*     *         *             *                 * 

436.4 Documents in Support of Claim
436.41 Statements by Local Official
[Revise the introductory phrase of 436.41 as follows:]
The following must be provided on PS Form 8039, Back Pay Decision/Settlement Worksheet:

### 436.42 Statements by Employee

[Revise the introductory phrase and item a of 436.42 as follows:]
The following must be provided on PS Form 8038, Employee Statement to Recover Back Pay:
a. The employee must sign PS Form 8038 agreeing or disagreeing to the hours shown in 436.41 b . If the employee does not agree, the basis for the disagreement should be explained.

We will incorporate these revisions into the next printed version of the ELM and into the next online updates, available on the Postal Service ${ }^{\text {TM }}$ PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- On the PolicyNet page, click on Manuals.
(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

The ELM is also available on the Postal Service Internet:

- Go to www.usps.com.
- Click on All Products \& Services, then Publications, then Postal Periodicals and Publications, and then Manuals.
- Compensation,

Human Resources, 3-13-08

## IMM Revision: Global Express Guaranteed Service - Country Updates

Effective March 13, 2008, the Postal Service ${ }^{\text {TM }}$ is revising Mailing Standards of the United States Postal Service, International Mail Manual $\left(\mathrm{IMM}^{\circledR}\right)$ to update the Global Express Guaranteed ${ }^{\circledR}\left(\mathrm{GXG}^{\circledR}\right)$ service area rate groups.

These revisions will be incorporated in the next update of the IMM as noted below. We encourage mailers to make the related changes as soon as possible.

## Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

## 2 Conditions for Mailing <br> 210 Global Express Guaranteed

213

## Service Areas

### 213.2 Destinating Countries and Rate Groups

Global Express Guaranteed service is available to the following destinating countries and territories. For rate purposes, countries have been placed into one of eight rate groups.
[Revise the rate groups in the country chart for the countries listed below.]

| Country | GXG Rate Group |
| :---: | :---: |
| * * * * * |  |
| Algeria | 4 |
| * * * * * |  |
| Equatorial Guinea | No Service |
| * * * * |  |
| Syrian Arab Republic (Syria) | No Service |
| * * * * * |  |
| Turkmenistan | No Service |

Global Express Guaranteed service is available to all locations that are referenced in the Individual Country Listings except for the following:
[Revise the list by removing Algeria and adding Equatorial Guinea, Syrian Arab Republic (Syria), and Turkmenistan.]
Only documents (see 211.3) may be sent to the following countries:
[Revise the list by removing Syrian Arab Republic (Syria).]

## Individual Country Listings



## Algeria

Country Conditions for Mailing

Global Express Guaranteed (210)
[Revise this section by replacing the text "Not Available" with information as follows:]

| Weight not over (lbs.) | Rate |
| :---: | :---: |
| 0.5 | \$75.00 |
| 1 | 93.00 |
| 2 | 107.75 |
| 3 | 122.50 |
| 4 | 137.25 |
| 5 | 152.00 |
| 6 | 166.75 |
| 7 | 181.50 |
| 8 | 196.25 |
| 9 | 211.00 |
| 10 | 225.75 |
| 11 | 237.00 |
| 12 | 248.25 |
| 13 | 259.50 |
| 14 | 270.75 |
| 15 | 282.00 |
| 16 | 293.25 |
| 17 | 304.50 |
| 18 | 315.75 |
| 19 | 327.00 |
| 20 | 338.25 |
| 21 | 349.50 |
| 22 | 360.75 |
| 23 | 372.00 |
| 24 | 383.25 |
| 25 | 394.50 |
| 26 | 405.75 |
| 27 | 417.00 |
| 28 | 428.25 |
| 29 | 439.50 |
| 30 | 450.75 |
| 31 | 462.00 |
| 32 | 473.25 |
| 33 | 484.50 |
| 34 | 495.75 |
| 35 | 507.00 |
| 36 | 518.25 |
| 37 | 529.50 |
| 38 | 540.75 |
| 39 | 552.00 |
| 40 | 563.25 |
| 41 | 571.50 |
| 42 | 579.75 |
| 43 | 588.00 |
| 44 | 596.25 |
| 45 | 604.50 |
| 46 | 612.75 |
| 47 | 621.00 |
| 48 | 629.25 |
| 49 | 637.50 |


| Weight <br> not over <br> (lbs.) | Rate |
| :---: | :---: |
| 50 | 645.75 |
| 51 | 654.00 |
| 52 | 662.25 |
| 53 | 670.50 |
| 54 | 678.75 |
| 55 | 687.00 |
| 56 | 695.25 |
| 57 | 703.50 |
| 58 | 711.75 |
| 59 | 720.00 |
| 60 | 728.25 |
| 61 | 736.50 |
| 62 | 744.75 |
| 63 | 753.00 |
| 64 | 761.25 |
| 65 | 769.50 |
| 66 | 777.75 |
| 67 | 786.00 |
| 68 | 794.25 |
| 69 | 802.50 |
| 70 | 810.75 |
| Weight Limit: 70 lbs. |  |

Insurance (215.5)

| Insured Amount <br> not over | Fee |
| :---: | :---: |
| $\$ 100$ | No Fee |
| 200 | $\$ 0.75$ |
| 300 | 1.50 |
| 400 | 2.25 |
| 500 | 3.00 |
| 600 | 3.75 |
| 700 | 4.50 |
| 800 | 5.25 |

For document reconstruction insurance or nondocument insurance coverage above $\$ 800$, add $\$ 0.75$ per $\$ 100$ or fraction thereof, up to a maximum of \$2,499 per shipment.
\$2,499 max. $\$ 18.00$

## Size Limits (216.4)

An item must be large enough to accommodate on its face the postage and the plastic pouch that holds the Global Express Guaranteed Air Waybill/Shipping Invoice (shipping label).
The shipping label is approximately 5.5 inches high and 9.5 inches long, and the plastic pouch is approximately 7 inches high and 12 inches long.
Maximum length: 46 inches
Maximum width: 35 inches
Maximum height: 46 inches
Maximum length and girth combined: 108 inches

## General Conditions for Mailing

See Publication 141, Global Express Guaranteed Service Guide, for information about areas served in the destination country, allowable contents, packaging and labeling requirements, tracking and tracing, service standards, and other conditions for mailing.

## Equatorial Guinea

## Country Conditions for Mailing

## Global Express Guaranteed (210)

[Replace the GXG rate table and sections titled "Insurance," "Size Limits," and "General Conditions for Mailing" with the following text:]

## Not Available

## Syrian Arab Republic (Syria)

## Country Conditions for Mailing

## Global Express Guaranteed (210)

[Replace the GXG rate table and sections titled "Insurance," "Size Limits," and "General Conditions for Mailing" with the following text:]

## Not Available

## Turkmenistan

## Country Conditions for Mailing

## Global Express Guaranteed (210)

[Replace the GXG rate table and sections titled "Insurance," "Size Limits," and "General Conditions for Mailing" with the following text:]

## Not Available

We will incorporate these revisions into the next printed version of the IMM and into the online version of the IMM, available via Postal Explorer ${ }^{\circledR}$ at http://pe.usps.com.

- Mailing Standards,

Pricing and Classification, 3-13-08

## IMM Revision: Bolivia - Service Suspension

Effective March 15, 2008, we are revising Mailing Standards of the United States Postal Service, International Mail Manual $\left(\mathrm{IMM}^{\circledR}\right)$ to reflect that Priority Mail International ${ }^{\mathrm{TM}}$ parcel service to Bolivia is suspended due to lack of available air transportation.

Until further notice, Post Offices ${ }^{\text {TM }}$ must not accept Priority Mail International parcels destined to Bolivia. This suspension is applicable only to Priority Mail International parcels and does not include the Priority Mail International Flat-Rate Envelope or other international mail categories currently available to Bolivia.

For Priority Mail International parcels already deposited, Post Office employees must endorse them "Mail Service Temporarily Suspended - Return to Sender" and then place them in the mailstream for return. The Postal Service ${ }^{\text {TM }}$ will refund postage and fees on mail returned due to the suspension of service, provided that the customer files an application in accordance with IMM 941 and 943.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

Individual Country Listings

Bolivia

## Country Conditions for Mailing

[Add the following note before the heading "Prohibitions":]
Priority Mail International parcel service is suspended due to lack of available air transportation. This suspension of service does not affect the Priority Mail International flat-rate envelope or other international mail categories currently available.

We will incorporate this revision into the next printed version of the IMM and into the online version of the IMM, which is available via Postal Explorer ${ }^{\circledR}$ at http:// pe.usps.com.

## Handbooks

## Handbook EL-312 Revision: Medical Suitability

The Equal Employment Opportunity Commission states that an employer who relies on a medical assessment to determine an applicant's medical suitability must engage in an individualized medical assessment with the applicant to determine whether the applicant is able to perform the position's essential functions. The assessment includes determining:

1. Whether the applicant can perform the essential functions of the position without posing a direct threat to the safety of the applicant or others, and
2. Whether that threat could be eliminated or reduced by reasonable accommodation.
When medical restrictions or limitations are identified, the Postal Service ${ }^{\text {TM }}$ follows the interactive process described in Handbook EL-307, Reasonable Accommodation, An Interactive Process, to make a medical suitability decision.

Changes to Handbook EL-312, effective March 13, 2008, are described below.

## Explanation of Changes

Part 571. Clarifies that a medical assessment is conducted only after an applicant is selected and given a conditional offer of employment. Aligns the explanation with the Rehabilitation Act to describe that the medical assessment is used to determine suitability to perform the functions of a particular position. Changes the format of explanations of situations that require a medical assessment to improve readability.
Part 574. Clarifies that a medical assessment is conducted only after an applicant is selected and given a conditional offer of employment. Clarifies that the appointing official makes the suitability decision in order to determine eligibility to appoint or place. Reorganizes text from 574 into new 574, 574.1, and 574.2.
Section 574.1. Moves some text formerly in 574 to this section. Adds text to explain that an individualized assessment is made to determine whether the applicant is able to perform a position's essential functions without posing a direct threat to the safety of the applicant or others. Adds the role of the Reasonable Accommodation Committee (RAC) to assist the appointing official in reaching a medical suitability decision.
Section 574.2. Moves some text formerly in 574 to this section. Clarifies that decision of medical suitability can also lead to a placement action.
The remaining sections of 574 are renumbered and the text is not changed, but the title of 541.42 is changed.

Handbook EL-312, Employment and Placement

5 Suitability

57 Medical Suitability

571 Policy
[Revise the text of 571 to read as follows:]
A medical assessment is administered only after an applicant is selected and a conditional offer of employment extended. To determine medical suitability to perform the functions of a particular position, a medical assessment is mandatory for all:
a. Career and noncareer appointments.
b. Employees applying for positions that have more demanding physical requirements than the employee's present position.
[Revise the title and text of 574 to read as follows:]

## 574 Appointment and Placement Decisions

Once the bona fide job offer is extended and the medical assessment conducted, the appointing official must give careful consideration to the results from the medical assessment and the applicants' ability to perform the essential functions of the position with or without reasonable accommodation. When the appointing official determines that the applicant is medically suitable, the applicant is appointed or placed.
[Renumber current 574.3 through 574.5 as new 574.41 through 574.43 and current 574.1 and 574.2 as new 574.3 and 574.4. Add new 574.1 and 574.2 to read as follows:]

### 574.1 Consideration of Limitations

When limitations or restrictions are identified during the medical assessment, appointing officials must follow the interactive process described in Handbook EL-307, Reasonable Accommodation, An Interactive Process, to make the appropriate medical suitability decision. When limitations are reported in the medical assessment, appointing officials should verify that the assessment was based on accurate job information and contact the selecting official to determine whether the restrictions would permit safe performance of the job, with or without reasonable accommodation. An appointing official performs an evaluation of the findings to determine whether the applicant is able to
perform the position's essential functions without posing a direct threat to the safety of the applicant or others.

Appointing officials must not use limitations or restrictions to automatically determine that an applicant is medically unsuitable. If the appointing official concludes that limitations may not permit safe performance of the job, the applicant is referred to the Reasonable Accommodation Committee (RAC) for an individualized analysis and to provide a recommendation to the appointing official. The appointing official weighs the RAC recommendation and evaluates the objective reasonableness of the findings in light of the duties of the position, the applicant's work history, and potential accommodation.

### 574.2 Notification of Medical Suitability Decision

When the appointing official determines that the applicant is medically suitable, with or without reasonable accommodation, the applicant is notified and the appointment or placement is made. If the appointing official makes a determination not to appoint because of medical unsuitability,
the applicant is advised of this final decision in writing. See Appendix A-7
[Revise the title of new 574.41 to read as follows:]

### 574.41 Manager, Human Resources (District)

We will incorporate these revisions into the next printed edition of Handbook EL-312 and into the next update of the online version on the Postal Service PolicyNet Web site:

- Go to http://blue.usps.gov.
- In the left-hand column, under "Essential Links," click on References.

■ Click on HBKs.
(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

- Selection, Evaluation, and Recognition, Employee Resource Management, 3-13-08


## Publications

## Publication 51 Revision: Global Express Guaranteed Service - Country Updates

Effective March 13, 2008, we are revising Publication 51, International Postal Rates and Fees, to incorporate changes to the Global Express Guaranteed ${ }^{\circledR}\left(\mathrm{GXG}^{\circledR}\right)$ service country rate groups.

## Publication 51, International Postal Rates and Fees

## Country Listing

[Revise the GXG rate groups for Algeria, Equatorial Guinea, and Turkmenistan, and remove the footnote reference for Syrian Arab Republic, as follows (Note: the table below shows only the first two columns of the Country Listing table):]

[Revise footnote 1 of the Country Listing Table as follows:]
${ }^{1}$ Andorra, Bhutan, Iraq, and Serbia-Montenegro: Global Express Guaranteed (GXG) service to these countries is limited to documents only; merchandise may not be enclosed.

We will incorporate these revisions into the next printed version of Publication 51, and also into the online version of Publication 51 available on Postal Explorer ${ }^{\circledR}$ at http:// pe.usps.com.

- Mailing Standards,

Pricing and Classification, 3-13-08

## Publication 51 Revision: Bolivia - Service Suspension

Effective March 15, 2008, we are revising Publication 51, International Postal Rates and Fees, to reflect that Priority Mail International ${ }^{\text {TM }}$ parcel service to Bolivia is suspended due to lack of available air transportation.

Until further notice, Post Offices ${ }^{T M}$ must not accept Priority Mail International parcels destined to Bolivia. This suspension is applicable only to Priority Mail International parcels and does not include the Priority Mail International Flat-Rate Envelope or other international mail categories currently available to Bolivia.

For Priority Mail International parcels already deposited, Post Office employees must endorse them "Mail Service Temporarily Suspended - Return to Sender" and then place them in the mailstream for return. The Postal Service ${ }^{\text {TM }}$ will refund postage and fees on mail returned due to the suspension of service, provided that the customer files an application in accordance with Mailing Standards of the United States Postal Service, International Mail Manual (IMM ${ }^{\circledR}$ ) 941 and 943.

## Publication 51, International Postal Rates and Fees

## Country Listing

.

## Publication 91 Revision: Changes to ZIP Code Identifier for Concatenated Bar Codes

Effective March 13, 2008, Publication 91, Confirmation Services Technical Guide (dated September 2004 and updated with Postal Bulletin revisions through January 20, 2005) is revised to change parsing requirements for the human-readable bar code. This change will allow both mailers and Postal Service ${ }^{\text {TM }}$ personnel to more easily identify the routing ZIP ${ }^{\text {TM }}$ Code on bar code labels.

## Publication 91, Confirmation Services Technical Guide

## 4 Labels and Bar Codes

Bar Code Identification Format
[Revise the entry for Bolivia to include, just after the country name, a "less-than" sign as a footnote indicator, as follows (Note: the table below shows only the first column of the Country Listing table):]

[Revise the second footnote of the Country Listing Table as follows (indicating that Bolivia has mailing restrictions):]
<A "less than" sign (<) next to the country name indicates that mailing restrictions currently apply. See the IMM Individual Country Listings for details, or consult your local Post Office. (Currently, this affects Bolivia and Cuba.)

We will incorporate these revisions into the next printed version of Publication 51, and also into the online version of Publication 51, which is available on Postal Explorer ${ }^{\circledR}$ at http://pe.usps.com.

- International Postal Relations, International Postal Affairs, 3-13-08


## Parsing

[Revise the section on parsing (currently one paragraph) to read as follows:]
For labels with only a Package Identification Code (PIC), there are no changes. The human-readable representation of the bar code must be parsed into groups of four with any remaining digits grouped at the end.

## Example (PIC):

9101026837331000039521
For a concatenated bar code (which has a PIC and a Postal Routing Code), the parsing allows easy visibility of the Postal Service routing code and is used as follows: The first group is the 3-digit " 420 " Application Identifier, followed by a space; the second group is the 5 -digit Postal Service routing code, followed by a space; the third group is the 4digit ZIP $+4{ }^{\circledR}$ (if used), followed by a space; and the remaining human-readable numbers are parsed in groups of four, with any remaining digits grouped at the end.

## Example (concatenated bar code):

## 420221539101026837331000039521

For a concatenated bar code, all elements of the bar code must be displayed in human-readable text below the bar code. For current and future automated mail processing purposes, the Postal Service prefers that all mailers include a routing ZIP Code on their package labels and also prefers the use of a concatenated bar code format. (Postal Service routing codes are required for Standard Mail and Package Services parcel bar codes.)

## ZIP Identifier for Concatenated Bar Codes

[In the images of the two options for the bar codes, revise the human-readable text underneath the bar codes to reflect the parsing change - i.e., the first eight numbers should read "420 20260" (rather than "4202 0260"). The following image shows the revisions.]


## USPS DELIVERY CONFIRMATION <br> 

We will incorporate these revisions into the next printed version of Publication 91 and also into the online version of Publication 91, which is available on the Postal Service PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- Click on Publication 91.
(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

It is also available on the Postal Service Internet:

- Go to www.usps.com.
- Click on All Products \& Services, then Publications, then Postal Periodicals and Publications, and then Publication 91.
- Product Information Requirements, Product Development, 3-13-08


## Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective March 13, 2008, Publication 431, Post Office Box Service and Caller Service Fee Groups, is revised with the changes noted below.

Publication 431, Post Office Box Service and Caller Service Fee Groups
[Add the following entries:]

| ZIP Code | Fee Group |
| :--- | :---: |
| 05479 | 3 |
| 19542 | 3 |
| 30240 | 4 |
| 33646 | 4 |
| 63109 | 3 |
| 94503 | 4 |
| 99591 | 5 |

[Revise the fee groups for the following ZIP ${ }^{\text {TM }}$ Codes to read as follows:]

| ZIP Code | Fee Group |
| :--- | :---: |
| 01097 | 5 |
| 28784 | 4 |
| 55133 | 4 |
| 55458 | 5 |
| 55459 | 5 |
| 55480 | 5 |
| 55485 | 5 |
| 55486 | 5 |
| 55745 | 4 |

[Remove the entries for the following ZIP Codes:]

| ZIP Code |
| :---: |
| 16332 |
| 43335 |
| 44845 |
| 51108 |
| 51645 |
| 51647 |
| 52573 |
| 57010 |
| 60001 |
| 60007 |
| 60019 |
| 60080 |
| 60120 |
| 60170 |
| 60182 |
| 60192 |
| 66961 |
| 67635 |
| 68969 |
| 85343 |
| 86330 |
| 86411 |
| 96940 |
| 96941 |
| 96942 |
| 96943 |
| 96944 |
| 96952 |
| 96960 |
| 96970 |
| 98499 |
| * |

We will incorporate these revisions into the online version of Publication 431, which is available on the Postal Service ${ }^{\text {TM }}$ PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- Click on PUBs.
(The direct URL for the Postal Service ${ }^{\text {TM }}$ PolicyNet Web site is http://blue.usps.gov/cpim.)


## Notices

## Notice 174, Don't Be the Victim of a Check Scam!

In collaboration with financial institutions, consumer advocacy groups, and certain businesses, the U.S. Postal Inspection Service formed the Alliance for Consumer Fraud Awareness in January 2007 to educate consumers about fake check scams targeting Americans from overseas.

In October 2007, the Alliance launched a consumer education campaign that included a series of television, print, and online advertisements. One print ad featured an early version of Notice 174, Don't Be the Victim of a Check Scam! Just in time for National Consumer Protection Week, held this year from March 3 through 7, 2008, the notice is available from the Material Distribution Center (MDC) in Topeka, KS, through the touch-tone order entry (TTOE) system at 800-273-1509.
Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order Notice 174:

| PSIN: | Notice 174 |
| :--- | :--- |
| PSN: | $7610-10-000-6227$ |
| Quick Pick Number: | N/A |
| Unit of Issue: | EA |
| Minimum Order Quantity: | 1 |
| Bulk Pack Quantity: | 6,000 |
| Price: | $\$ 0.00$ |
| Edition Date: | $11 / 07$ |

Notice 174 will also be available online on the Postal Service ${ }^{\text {TM }}$ PolicyNet Web site:

■ Go to http://blue.usps.gov.

- Under "Essential Links" in the left-hand column, click on References.
- Click on Notices.
(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

It will also available on the Postal Service Internet:

- Go to www.usps.com.
- Click on About USPS \& News, then Forms \& Publications, then Postal Periodicals and Publications, and then Notices.

For more information on the Alliance for Consumer Fraud Awareness, visit www.FakeChecks.org.


Don't Be the Victim of a Check Scam!

You receive a check or money order. The sender asks you to deposit the check or money order into your account and then wire-transfer him or her the money - minus a nice bonus as a "thank you" for helping out.

Should You Wire Money to a Stranger? U.S. Postal Inspectors hope you say: Absolutely not! The offer may sound like a nice deal, but - as usual - it's just too good to be true. The check you receive will be counterfeit. And you'll be out the money.

## How Does the Check Scam Work?

The "pitch" stays the same, but it appears in the following typical disguises:

- You're overpaid for an item you sold on the Internet and are asked to wire-transfer back the extra dollars.
- You receive a check and notification that you've won a foreign lottery or sweepstakes. You're told to deposit the check, representing a portion of your winnings, and wire-transfer $\$ 2,000$ to $\$ 5,000$ back "to cover the taxes" so you can collect the rest of your winnings.
- You receive a work-at-home offer that promises, in return for depositing a money order or check to your bank account, you can keep a percentage of the money after wire-transferring the rest.
- Someone in a chat room asks you for a favor: Just cash a check and wire-transfer back the money.

Regardless of the Pitch, the Result Is the Same The check or money order you receive for deposit will be a counterfeit. It will be returned to your bank unpaid, and the full amount will be deducted from your account.

Who Is Responsible for Losses to Your Account?
You are responsible for any check or money order you deposit to your account. If the check or money order turns out to be counterfeit, or is returned unpaid for any reason, you are fully responsible for the loss.

Why Did the Bank Allow You to Withdraw
the Money?
Federal law requires banks to make deposited funds available within 1 to 5 business days. Just because you can withdraw cash from your account soon after depositing a check or money order doesn't mean the item you deposited is valid. It can be weeks before a check or money order is discovered to be counterfeit and returned to your bank unpaid.
Why Didn't the Bank Know the Check Was Bad? Bank employees may not be able to determine whether an item is invalid. Their job is to process your financial document.

If you believe you've been victimized by a fraudster, contact your nearest Postal Inspection Service office by calling 877-876-2455. To learn more about common consumer scams, visit the following websites:

- http://postalinspectors.uspis.gov
- www.iafci.org
- www.lookstoogoodtobetrue.com
- www.ic3.gov
- www.ftc.gov

To view or print a copy of this notice, visit the website of the U.S. Postal Inspection Service or the International Association of Financial Crimes Investigators (IAFCI) listed above. To order printed copies of this notice (for a small fee), call the Postal Service's Topeka Material Distribution Center at 800-332-0317 and select option 4 twice.

Notice 174, November 2007
PSN 7610-10-000-6227

## - Mail Theft and Violent Crime,

U.S. Postal Inspection Service, 3-13-08

## Information Desk

## Address Management

## Post Office Changes

| $\begin{aligned} & \text { Old/ } \\ & \text { New } \end{aligned}$ | Finance No. | ZIP Code | State | P.O. Name | County/ Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Old <br> New | $\begin{aligned} & 03-3607 \\ & 03-3607 \end{aligned}$ | $\begin{aligned} & 85622 \\ & 85622 \end{aligned}$ | $\begin{aligned} & \mathrm{AZ} \\ & \mathrm{AZ} \end{aligned}$ | Green Valley Green Valley | Pima Pima | Main Office Main Office | Post Office Post Office | 07/01/2008 | This announcement expands the use of ZIPTM Code 85622 to include delivery. |
| Old New | $\begin{aligned} & 05-8196 \\ & 05-8196 \end{aligned}$ | $\begin{aligned} & 93292 \\ & 93292 \end{aligned}$ | $\begin{aligned} & \mathrm{CA} \\ & \mathrm{CA} \end{aligned}$ | Visalia <br> Visalia | Tulare <br> Tulare | Lovers Lane Lovers Lane | Classified Station Carrier Annex | 02/08/2008 | This announcement changes the type of postal facility from a classified station to a carrier annex. |
| Old New | $\begin{aligned} & 07-3834 \\ & 07-3834 \end{aligned}$ | 81523 <br> 81523 | $\begin{aligned} & \mathrm{CO} \\ & \mathrm{CO} \end{aligned}$ | Grand Junction Grand Junction | Mesa Mesa | Glade Park <br> Glade Park | Community Post Office Place Name | $\begin{aligned} & 03 / 31 / 2006 \\ & 10 / 20 / 2007 \end{aligned}$ | Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Glade Park CO 81523 as last line of address. |
| Old <br> New | $\begin{aligned} & 16-1502 \\ & 16-1502 \end{aligned}$ | 60620 60643 | IL <br> IL | Chicago <br> Chicago | Cook <br> Cook | Auburn Park <br> Morgan Park | Classified Station Classified Station | 02/19/2008 | Realign ZIP Code boundaries. Use Chicago IL 60643 as last line of address for the 1,300 deliveries previously in ZIP Code 60620. |
| Old New | $\begin{aligned} & 19-3982 \\ & 19-4774 \end{aligned}$ | $\begin{aligned} & 67061 \\ & 67061 \end{aligned}$ | $\begin{aligned} & \mathrm{KS} \\ & \mathrm{KS} \end{aligned}$ | Hazelton Kiowa | Barber Barber | Main Office Hazelton | Post Office Place Name | $\begin{aligned} & \hline 11 / 21 / 2003 \\ & 12 / 22 / 2007 \end{aligned}$ | Post Office discontinued. Retain ZIP Code. <br> Establish a place name. Continue to use Hazelton KS 67061 as last line of address. |
| Old <br> New | $\begin{aligned} & 24-7836 \\ & 24-7836 \end{aligned}$ | $\begin{aligned} & 01089 \\ & 01089 \end{aligned}$ | MA <br> MA | Springfield <br> Springfield | Hampden <br> Hampden | Riverdale <br> Riverdale | Classified Station Carrier Annex | 02/08/2008 | This announcement changes the type of postal facility from a classified station to a carrier annex. |
| Old <br> New | $\begin{aligned} & 22-2985 \\ & 22-2985 \end{aligned}$ | 04737 <br> 04737 | $\begin{aligned} & \mathrm{ME} \\ & \mathrm{ME} \end{aligned}$ | Fort Kent <br> Fort Kent | Aroostook <br> Aroostook | Clayton Lake Clayton Lake | Community Post Office Place Name | $\begin{aligned} & 07 / 27 / 2004 \\ & 02 / 02 / 2008 \end{aligned}$ | Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Clayton Lake ME 04737 as last line of address. |
| Old <br> New | $\begin{aligned} & 41-7188 \\ & 41-4408 \end{aligned}$ | $\begin{aligned} & 17573 \\ & 17573 \end{aligned}$ | $\begin{aligned} & \text { PA } \\ & \text { PA } \end{aligned}$ | Ronks Lancaster | Lancaster Lancaster | Main Office Main Office | Post Office Post Office | 01/07/2008 | This announcement changes the preferred last line of this ZIP Code from Ronks PA to Lancaster PA. Use Lancaster PA 17573 as last line of address. |
| Old <br> New | $\begin{aligned} & 46-6336 \\ & 46-6336 \end{aligned}$ | $\begin{aligned} & 57764 \\ & 57764 \end{aligned}$ | $\begin{aligned} & \text { SD } \\ & \text { SD } \end{aligned}$ | Oglala Oglala | Shannon Shannon | Main Office Main Office | Post Office Post Office | 12/26/2007 | This announcement expands the use of ZIP Code 57764 to include delivery. |
| Old New | $\begin{aligned} & 49-3128 \\ & 49-3128 \end{aligned}$ | $\begin{aligned} & 84540 \\ & 84540 \end{aligned}$ | UT <br> UT | Green River Green River | Grand <br> Grand | Thompson Thompson | Community Post Office Place Name | $\begin{aligned} & 09 / 06 / 2006 \\ & 01 / 26 / 2008 \end{aligned}$ | Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Thompson UT 84540 as last line of address. |


| Old/ New | Finance No. | ZIP Code | State | P.O. Name | County/ <br> Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Old New | $\begin{array}{\|l\|} \hline 54-1442 \\ 54-6174 \\ \hline \end{array}$ | $\begin{aligned} & 98533 \\ & 98570 \end{aligned}$ | $\begin{aligned} & \text { WA } \\ & \text { WA } \end{aligned}$ | Cinebar Onalaska | Lewis Lewis | Main Office Main Office | Post Office Post Office | 01/11/2008 | Realign ZIP Code boundaries. Use Onalaska WA 98570 as last line of address for the 16 deliveries previously in ZIP Code 98533. |
| Old <br> New | $\begin{aligned} & 54-0840 \\ & 54-6762 \end{aligned}$ | $\begin{aligned} & 98312 \\ & 98367 \end{aligned}$ | $\begin{aligned} & \text { WA } \\ & \text { WA } \end{aligned}$ | Bremerton <br> Port Orchard | Kitsap Kitsap | Main Office Main Office | Post Office Post Office | 01/19/2008 | Realign ZIP Code boundaries. Use Port Orchard WA 98367 as last line of address for the 74 deliveries previously in ZIP Code 98312. |

- Address Management, Intelligent Mail and Address Quality, 3-13-08


## Customer Service

## Stamps by Mail - Brochure Ordering Information

This article publishes the Stamps by Mail ${ }^{\circledR}$ print run cutoff schedule for the '08 fiscal year. Each date has a designation whether it is for the year round (YR) brochure or the holiday (HOL) brochure.

- March 21, 2008 (rate change).
- May 2, 2008 (YR).
- June 27, 2008 (YR).
- August 22, 2008 (HOL).

To order brochures, submit PS Form 3227-O, Stamps by Mail Brochure Order Form (January 2007), to Cyril-Scott Company:

CYRIL SCOTT COMPANY
PO BOX 627
LANCASTER OH 43130-0627
Telephone: 800-466-0455
Fax: 740-689-0210
You can find this form at http://blue.usps.gov; click on Forms, then select the form by number. A copy of this form appears on page $\underline{19}$ in this Postal Bulletin.

The cost per unit of 500 is $\$ 11.50$. This cost includes overprinting the address of the fulfillment office placing the order. You may pay for orders with local IMPAC credit cards, checks, or money orders. However, Cyril-Scott Company cannot process the order until it receives payment. Local eBuy procedures may also apply (refer to local procurement procedures). Cyril-Scott Company must receive orders placed by mail by close of business the day of the print run cut-off date listed above. Orders received after the cut-off date will be processed the next print run date.

Centralized sites order quantities from Cyril-Scott Company from local funds by following the ordering instructions contained within this article.

All local Post Offices ${ }^{\text {TM }}$ should follow the ordering instructions contained within this article and utilize local funds.

Use eBuy to process both centralized and decentralized brochure orders that exceed $\$ 10,000.00$. In the Purchasing Method field, select "Route Req to Supply Mgmt", then in the After Approval Route field, select "Prof Printing \& Creative Services (HQS)".

Cyril-Scott Company will deliver orders within 35 calendar days after printing. Printing begins 1 week after the deadline date, and actual receipt of the order will depend on the ultimate destination and the corresponding delivery service standard. You should save copies of all orders placed at your local Post Office until the order has been received. Please ensure procedures are in effect locally for proper verification of receipt.

- Retail Marketing,

Customer Service, 3-13-08


## Human Resources

## Corrections to 2008 Guide to Benefits

RI 70-2, 2008 Guide to Benefits for Career United States Postal Service Employees, contains some errors. On page 54 under "Maryland," the row that contains plan information for the Kaiser Foundation Health Plan Mid-Atlantic States-highBaltimore/Washington, DC areas was shifted to the right so that information was listed in the wrong columns. The correct information follows:

| Plan Name - Location | Telephone Number | Enrollment Code |  | Biweekly Premium Your Share |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | Postal 1 |  | Postal 2 |  |
|  |  | Self Only | Self \& Family | Self Only | Self \& Family | Self Only | Self \& Family |
| Maryland |  |  |  |  |  |  |  |
| Kaiser Foundation Health Plan Mid-Atlantic States-high-Baltimore/Washington, DC areas | 800-777-7902 | E31 | E32 | 35.19 | 94.70 | 33.18 | 90.12 |

Also, HealthPartners Classic Plan/Open Access Deductible, Enrollment Codes 531, 532, 534, and 535, are limited to specific counties in Minnesota, Wisconsin, lowa, North Dakota, and South Dakota, as noted in the health plan's brochure.

## Marketing

## Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service ${ }^{\text {TM }}$
also offers electronic Mail Alerts via ADVANCE. For more information, see the ADVANCE Notification \& Tracking System Technical Guide on the Internet at http:// ribbs.usps.gov/files/advance/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

| Requested Delivery Dates | Title of Mailing | Class and Type of Mail | Number of Pieces (Millions) | Distribution | Presort Level | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 3/13/08-3/15/08 | JCP Wk 7 Children Easter Dress Up | Standard/ Flat | 2.5 | Nationwide | Car-Rt | Harte-Hanks |
| 3/13/08-3/15/08 | JCP Wk 7 Women’s Signature Sale | Standard/ Flat | 5.0 | Nationwide | Car-Rt | Harte-Hanks |
| 3/15/08-3/18/08 | JCP Wk 7 Biggest Bonus Sale | Standard/ Letter | 8 | Nationwide | Car-Rt | Harte-Hanks |
| 3/17/08-3/20/08 | Seventh Avenue | Standard/ Catalog | 1.524 | Nationwide | Barcoded, 3/5-Digit, Car-Rt | Quad Graphics, Lomira, WI |
| 3/17/08-3/22/08 | Life Line Screening | Standard/ Letter | 2.0 | Nationwide | 3/5-Digit | Mail America, Forest, VA |
| 3/19/08-3/21/08 | Best Choices People's Pharmacy | Standard/ Flat | 2.050 | Nationwide | 3/5-Digit, Car-Rt | Rodale/ALG Worldwide |
| 3/19/08-3/21/08 | Nordstrom March Cosmetics/ Accessories Book | Standard/ Flat | 1.637 | Nationwide | Barcoded, 3/5-Digit, Car-Rt | Arandell |
| 3/22/08-3/25/08 | JCP Wk 8 Credit Event | Standard/ Letter | 8.4 | Nationwide | Car-Rt | Harte-Hanks |
| 3/22/08-3/25/08 | JCP Wk 8 Home Sale | Standard/ Flat | 8.0 | Nationwide | Car-Rt | Harte-Hanks |
| 3/24/08-3/26/08 | JCP Wk 7 Spring Preview Catalog Postcard | Standard/ Letter | 9.0 | Nationwide | Car-Rt | Harte-Hanks |

## Pull-Out Information

## Fraud

## Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/ acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail ${ }^{\circledR}$ shipments bearing any of
the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

| 48 | 028219 | 085099 | 339 | 139050 | 235580 | 326282 | 350087 | 468440 | 600429 | 672061 | 799020 | 852787 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 006999 | 028817 | 085489 | 108134 | 139146 | 238012 | 326322 | 352477 | 471012 | 600720 | 681151 | 799102 | 852864 |
| 007037 | 029629 | 085645 | 108397 | 142567 | 254007 | 326354 | 352810 | 471097 | 60075 | 681645 | 799149 | 852943 |
| 007341 | 030133 | 088068 | 108888 | 142854 | 260022 | 326363 | 352826 | 472019 | 601019 | 685117 | 799207 | 852968 |
| 95 | 030171 | 088 | 109490 | 148360 | 274188 | 326448 | 352 | 472036 | 601036 | 711247 | 799276 | 42 |
| 8158 | 031280 | 088747 | 109582 | 151226 | 274332 | 326562 | 352828 | 477 | 60 | 727081 | 800565 | 853182 |
| 008320 | 033230 | 089635 | 111538 | 152371 | 275010 | 326565 | 358062 | 480014 | 601599 | 729070 | 801406 | 853200 |
| 357 | 034652 | 090 | 111614 | 152451 | 275011 | 6730 | 35927 | 004 | 02189 | 30077 | 01544 | 853263 |
| 8704 | 034661 | 091087 | 111680 | 152496 | 275013 | 327001 | 36606 | 480052 | 602 | 730332 | 802170 | 853300 |
| 8733 | 036002 | 091389 | 111808 | 152613 | 275209 | 327059 | 370045 | 480569 | 602842 | 730402 | 802470 | 853330 |
| 08748 | 043200 | 093208 | 111855 | 152709 | 276037 | 328114 | 374010 | 480584 | 603146 | 738025 | 0270 | 70 |
| 008781 | 054305 | 093596 | 111861 | 152715 | 277103 | 329041 | 381211 | 483869 | 604223 | 740002 | 803205 | 853442 |
| 33 | 054319 | 095430 | 11193 | 152788 | 286043 | 329376 | 381401 | 485108 | 604353 | 740274 | 803303 | 853519 |
| 009221 | 060300 | 095734 | 111945 | 152815 | 286197 | 330318 | 381616 | 493003 | 604573 | 74048 | 803312 | 853525 |
| 9234 | 060342 | 096910 | 111952 | 152836 | 292571 | 330373 | 381839 | 498160 | 605041 | 74072 | 804263 | 853563 |
| 8 | 060788 | 097277 | 112002 | 152990 | 292653 | 331193 | 402192 | 503206 | 605585 | 41697 | 805528 | 06 |
| 009425 | 061130 | 097383 | 112014 | 156161 | 292668 | 331307 | 402814 | 516435 | 606169 | 741828 | 805614 | 853633 |
| 44 | 061340 | 097895 | 112024 | 159006 | 293303 | 331405 | 405078 | 527009 | 606427 | 743069 | 809062 | 853656 |
| 012228 | 061610 | 097914 | 112025 | 159278 | 293 | 331469 | 410079 | 531386 | 606742 | 44091 | 810059 | 853676 |
| 012409 | 061649 | 098611 | 112041 | 165051 | 29451 | 331621 | 41021 | 531749 | 60677 | 750037 | 813221 | 53734 |
| 417 | 062066 | 09878 | 112 | 165133 | 29525 | 32 | 330 | 53 | 60679 | 5004 | 813310 | 853737 |
| 013103 | 063305 | 098885 | 112048 | 169023 | 296336 | 332964 | 430108 | 531820 | 607309 | 750208 | 824877 | 853756 |
| 014676 | 064012 | 098910 | 112050 | 171343 | 297072 | 333400 | 430189 | 531835 | 60771 | 750562 | 836805 | 853757 |
| 014944 | 064300 | 10033 | 11 | 18002 | 300803 | 363 | 43019 | 531840 | 607983 | 75208 | 836902 | 58 |
| 014977 | 064831 | 100404 | 112167 | 180119 | 301143 | 333800 | 431013 | 531848 | 608071 | 760129 | 841272 | 853768 |
| 015038 | 065194 | 10041 | 113597 | 192149 | 301 | 335107 | 43233 | 532876 | 608221 | 761017 | 850137 | 803 |
| 015125 | 065 | 100 | 114 | 193 | 312351 | 335289 | 432358 | 53709 | 608457 | 61056 | 850203 | 30 |
| 015368 | 067374 | 100554 | 114574 | 197118 | 312517 | 335925 | 432409 | 537249 | 608472 | 761520 | 850206 | 853842 |
| 015607 | 068142 | 100616 | 11515 | 200807 | 314300 | 336131 | 432675 | 541320 | 616097 | 762004 | 850226 | 09 |
| 015764 | 069233 | 100 | 115 | 07 | 314423 | 336173 | 432891 | 5471 | 18 | 02 | 0553 | 32 |
| 016247 | 069346 | 100695 | 115386 | 208202 | 314969 | 336223 | 432983 | 549151 | 631874 | 770443 | 850760 | 856258 |
| 018008 | 069663 | 101391 | 15495 | 10039 | 15032 | 337064 | 43299 | 551007 | 641002 | 770683 | 850890 | 56299 |
| 018153 | 070906 | 10147 | 117003 | 210373 | 3200 | 338065 | 43622 | 551125 | 410 | 7707 | 983 | 856305 |
| 018612 | 071045 | 101725 | 117012 | 210545 | 321063 | 339170 | 43731 | 551725 | 641368 | 770913 | 85099 | 856317 |
| 22 | 0714 | 102479 | 172 | 10685 | 22026 | 339251 | 44103 | 551853 | 41741 | 70938 | 852016 | 856523 |
| 018912 | 075472 | 102735 | 117761 | 220090 | 322495 | 340406 | 441042 | 551900 | 641963 | 771092 | 852053 | 856572 |
| 019186 | 075559 | 103395 | 117914 | 220401 | 323051 | 340726 | 441063 | 551930 | 641970 | 772984 | 852109 | 860092 |
| 019280 | 075752 | 10345 | 117975 | 220633 | 323543 | 344018 | 4416 | 553788 | 648126 | 74011 | 852124 | 9126 |
| 020089 | 075845 | 104208 | 118662 | 221041 | 325220 | 344080 | 443100 | 554032 | 648146 | 774336 | 852140 | 891265 |
| 021816 | 075993 | 105006 | 120248 | 221110 | 325633 | 344089 | 448010 | 570049 | 656110 | 775300 | 852276 | 891399 |
| 021907 | 076246 | 105090 | 122341 | 221137 | 326003 | 344092 | 452126 | 570060 | 657109 | 782846 | 852281 | 891417 |
| 022583 | 076699 | 105283 | 123127 | 221196 | 326004 | 344142 | 452328 | 572026 | 657128 | 782920 | 852312 | 891459 |
| 022764 | 077073 | 105318 | 125260 | 224013 | 326194 | 344163 | 452992 | 582003 | 658150 | 782958 | 852366 | 891501 |
| 025242 | 077607 | 105764 | 126067 | 226004 | 326220 | 344165 | 453049 | 591410 | 660068 | 787113 | 852467 | 891561 |
| 026485 | 077860 | 105849 | 129802 | 232345 | 326251 | 344186 | 454528 | 600009 | 662333 | 787971 | 852493 | 891797 |
| 026551 | 078887 | 106440 | 130263 | 232387 | 326261 | 344187 | 454832 | 600105 | 670012 | 791159 | 852551 | 891993 |
| 027080 | 079109 | 106452 | 130695 | 235532 | 326263 | 344217 | 462009 | 600149 | 672027 | 793062 | 852639 | 895065 |
| 028013 | 080238 | 106619 | 131027 | 235564 | 326266 | 347028 | 463093 | 600295 | 672045 | 797156 | 852746 | 895194 |


| 895223 | 902392 | 903527 | 904450 | 904889 | 917406 | 921646 | 926381 | 940324 | 948745 | 958114 | 970863 | 995391 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 898075 | 902515 | 903566 | 904554 | 906029 | 917447 | 921791 | 926414 | 940358 | 948750 | 958797 | 972777 | 995676 |
| 898095 | 902565 | 903711 | 904619 | 907110 | 918004 | 921821 | 926781 | 940393 | 948753 | 959081 | 976011 | 997169 |
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| 902373 | 903363 | 904399 | 904770 | 916012 | 921424 | 926162 | 937846 | 948577 | 951923 | 970573 | 992561 |  |
| 902377 | 903410 | 904441 | 904793 | 917056 | 921554 | 926299 | 939617 | 948733 | 954323 | 970580 | 995390 |  |

## Missing, Lost, or Stolen U.S. Money Order Forms

## Do Not Cash - Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service ${ }^{\text {TM }}$ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the Postal Bulletin. The
actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

| 0105041932 | to | 1999 | 0432055922 | to | 5999 |
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| PULL-OUT INFORMATION |  |  |  |  |  |  |  | POSTAL BULLETIN 22228 (3-13-08) |  |  |  | 27 |
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| 8611582350 | to | 2599 | 9010585255 | to | 5280 | 9112689077 | to | 9099 | 9209634567 | to | 4599 |  |
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| 9009360435 | to | 0499 | 9112452545 | to | 2599 | 9208643480 | to | 3499 | 9341800300 | to | 0399 |  |

## Missing, Lost, or Stolen Canadian Money Order Forms

## Do Not Cash - Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service ${ }^{\text {TM }}$ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the Postal Bulletin. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders 000000001 to 692600 000. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A OB1. Check for altered dollar amounts by holding money orders to the light.

| 719869731 | to | 9760 | 728382331 | to | 2480 | 734797201 | to | 7320 | 742178834 | to | 8880 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 720227871 | to | 7930 | 728702338 | to | 2400 | 734939611 | to | 9640 | 742325500 | to | 5520 |
| 720227949 | to | 7960 | 728915371 | to | 5850 | 734950111 | to | 0170 | 742325668 | to | 5700 |
| 720368543 | to | 8570 | 728953141 | to | 3410 | 735120331 | to | 0840 | 742408771 | to | 8830 |
| 720392151 | to | 2570 | 728954280 | to | 4310 | 735283008 | to | 3020 | 742512120 | to | 2150 |
| 720556491 | to | 6640 | 729169081 | to | 9140 | 735293131 | to | 3220 | 742684849 | to | 4890 |
| 720558621 | to | 8650 | 729363841 | to | 3870 | 735635010 | to | 5040 | 742839553 | to | 9630 |
| 720575361 | to | 5570 | 729682891 | to | 3190 | 735783961 | to | 3990 | 742913668 | to | 3700 |
| 720590152 | to | 0179 | 729838940 | to | 9070 | 735803401 | to | 3430 | 742917287 | to | 7296 |
| 721638331 | to | 9170 | 729839101 | to | 9130 | 736005420 | to | 5440 | 742921891 | to | 1980 |
| 721815391 | to | 5420 | 730077683 | to | 7840 | 736366021 | to | 6110 | 742983631 | to | 3810 |
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| 722072137 | to | 2160 | 730373761 | to | 3850 | 736670851 | to | 1060 | 743206491 | to | 6500 |
| 722378265 | to | 8280 | 730501951 | to | 2130 | 736767061 | to | 7090 | 743235992 | to | 6050 |
| 722413990 | to | 4004 | 730519379 | to | 9470 | 736767093 | to | 7120 | 743940631 | to | 0900 |
| 722764948 | to | 4980 | 730569278 | to | 9360 | 736982191 | to | 2370 | 743978011 | to | 8070 |
| 722825840 | to | 5889 | 730711711 | to | 1740 | 736982551 | to | 2730 | 744234751 | to | 4780 |
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| 757086209 | 6240 |
| 㖪 240591 | 0650 |
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$\begin{array}{lll}805745704 & \text { to } & 5730 \\ 806452907 & \text { to } & 2980\end{array}$
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807764791 to 4910
$\begin{array}{lll}808089931 & \text { to } 9960 \\ 808656423 & \text { to } & 6450\end{array}$
808753771 to 3800
$\begin{array}{ll}809189001 & \text { to } 9010 \\ 809886879 & \text { to } 6930\end{array}$
809890489 to 0500
810323734 to $\mathbf{3 7 6 0}$
810367116 to 7140
810526351 to 6500
810806911 to 6940
$\begin{array}{lll}810807211 & \text { to } 7240 \\ 811423021 & \text { to } & 3110\end{array}$
811517221 to 7239
811721101 to 1130
812025721 to 5900
$\begin{array}{lll}812093073 & \text { to } & 3130 \\ 812100821 & \text { to } & 0840\end{array}$
812465251 to 5610
$\begin{array}{lll}812918341 & \text { to } 8670 \\ 812918701 & \text { to } 8760\end{array}$
$\begin{array}{lll}813050491 & \text { to } 0520 \\ 813073171 & \text { to } & 300\end{array}$
813398476 to 8550
$\begin{array}{ll}813713971 & \text { to } 4000 \\ 813858121 & \text { to } 8150\end{array}$
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814984656 to 4680
815016020 to 6030
$\begin{array}{lll}815199410 & \text { to } \\ 815240491 & \text { to } & 0520\end{array}$
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815755622 to 5650
815806381 to 6680
$\begin{array}{lll}816126834 & \text { to } & 6870 \\ 816156721 & \text { to } & 6780\end{array}$
816580903 to 0920
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817763881 to 4060
818330562 to 0610
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818950351 to 0380
$\begin{array}{lll}818962492 & \text { to } & 2530 \\ 819032341 & \text { to } & 2730\end{array}$

| 819127054 | to | 7080 | 820600171 | to | 0230 | 823284931 | to | 4990 | 825409651 | to | 9680 |
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| 819544681 | to | 4740 | 821229661 | to | 9720 | 823556011 | to | 6100 | 826042898 | to | 2920 |
| 819928441 | to | 8650 | 821229743 | to | 9780 | 824078341 | to | 8370 | 826582951 | to | 3430 |
| 820034406 | to | 4430 | 821903731 | to | 3910 | 824156325 | to | 6340 | 826720201 | to | 0230 |
| 820070761 | to | 1540 | 821927841 | to | 7850 | 824511252 | to | 1270 |  |  |  |
| 820191342 | to | 1360 | 822703442 | to | 3470 | 824588281 | to | 8370 |  |  |  |
| 820274856 | to | 4880 | 822925951 | to | 6100 | 825140397 | to | 0460 |  |  |  |

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## Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service ${ }^{\text {TM }}$ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:

- When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
- When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
- There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.
These appear in Postal Service Notice 299, U.S. Postal Money Order Reference Card, or online at http://www.usps.com/missingmoneyorders/ security.htm.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.
Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

## Counterfeit Canadian Money Order Forms

## Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the Postal Bulletin.

| $671,819,086$ | $686,794,382$ |
| :--- | :--- |
| $676,612,640$ | $686,794,426$ |
| $677,891,039$ | $686,794,427$ |
| $678,282,493$ | $686,794,431$ |
| $678,916,031$ | $687,262,502$ |
| $679,552,215$ | $687,262,503$ |
| $679,694,334$ | $687,262,525$ |
| $679,751,983$ | $687,262,526$ |
| $679,800,207$ | $687,287,578$ |
| $681,130,536$ | $687,287,581$ |
| $681,844,376$ | $687,287,582$ |
| $683,594,542$ | $694,063,898$ |
| $684,683,610$ | $694,063,899$ |
| $686,619,878$ | $694,063,980$ |
| $686,619,886$ | $701,321,725$ |
| $686,619,887$ |  |

- Mail Theft and Violent Crimes Group, Postal Inspection Service, 3-13-08


## Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a tollfree number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

- Mail Theft and Violent Crimes Group,

Postal Inspection Service, 3-13-08

## Other Information

## Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes ${ }^{\text {TM }}$ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and which
conditions of mailing apply. Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1600 ET.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under "Changes" appear in bold in the APO/ FPO Table starting below.

Changes

| APO/FPO | Action | Effective Date | See Restrictions |
| :--- | :--- | :--- | :--- |
| APO AE 09420 | Close | Immediately |  |
| APO AE 09817 | Remove G-Q | Immediately | A-A1-B-B1-B2-C1-E2-E3-F-F1-H-H1-I-M-N-R-R1-T-V-Z-Z1 |
| APO AP 96562 | Remove G | Immediately | A-A1-B-B1-B2-C-C1-D-E2-E3-F-F1-H-H1-I-M-N-R-R1-T-V-Z-Z1 |

We have eliminated "Not Active" entries from the table below to save space and paper.

## APO/FPO Table

| APO/ FPO | See Restrictions | APO/ <br> FPO | See Restrictions | APO/ <br> FPO | See Restrictions | APO/ <br> FPO | See Restrictions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 09001 | A1-B-B1-C-D-U-V | 09056 | A1-B-B1-C-D-U | 09128 | A1-B-B1-C-D-U | 09245 | A1-B-B1-C-D-U |
| 09002 | A1-B-B1-C-D-U-V | 09058 | A1-B-B1-C-D-U | 09131 | A1-B-B1-C-D-U | 09250 | A1-B-B1-C-D-U |
| 09003 | A1-B-B1-C-D-P-U-V | 09059 | A1-B-B1-C-D-U | 09136 | A1-B-B1-C-D | 09261 | A1-B-B1-C-D-U-V |
| 09004 | A1-B-B1-C-D-U-V | 09060 | A1-B-B1-C-D-U | 09137 | A1-B-B1-C-D-U | 09262 | A1-B-B1-C-D-U |
| 09005 | A1-B-B1-C-D-P-U-V | 09063 | A1-B-B1-C-D-L-U | 09138 | A1-B-B1-C-D-U | 09263 | A1-B-B1-C-D-U |
| 09006 | A1-B-B1-C-D-U-V | 09067 | A1-B-B1-C-D-U | 09139 | A1-B-B1-C-D-U | 09264 | A1-B-B1-C-D-U |
| 09007 | A1-B-B1-C-D-U | 09069 | A-A1-B-B1-C-D-U-V | 09140 | A1-B-B1-C-D-U | 09265 | A1-B-B1-C-D-N-U |
| 09008 | A-A1-B-B1-C-D-P-U-V | 09074 | A1-B-B1-C-D-U | 09142 | A1-B-B1-C-D-U | 09266 | A1-B-B1-C-D-U |
| 09009 | A1-B-B1-C-D-U | 09075 | A1-B-B1-C-D-U-V | 09143 | A1-B-B1-C-D-U | 09267 | A1-B-B1-C-D-U |
| 09010 | A-A1-B-C-D-F-F1-U-V- | 09076 | A1-B-B1-C-D-U | 09154 | A1-B-B1-C-D-U | 09301 | A-A1-B-B1-C1-E2-F- |
|  | V1 | 09079 | A1-B-B1-C-D-U-V | 09165 | A1-B-B1-C-D-U |  | H1-M-R-R1-V-Z1 |
| 09012 | A1-B-B1-C-D-F-F1-U | 09080 | A1-B-B1-C-D-U | 09166 | A1-B-B1-C-D-U | 09304 | A-A1-B-B1-C1-E2-F- |
| 09013 | A1-B-B1-C-D-F-F1-U- | 09081 | A1-B-B1-C-D-U | 09169 | A1-B-B1-C-D-U |  | H1-M-R-V- |
|  | Z1 | 09086 | A1-B-B1-C-D-U | 09172 | A1-B-B1-C-D-U | 09305 | A-A1-B-B1-C1-E2-F- |
| 09014 | A1-B-B1-C-D-U | 09088 | A1-B-B1-C-D-U-V | 09173 | A1-B-B1-C-D-U |  | H1-M-R-R1-V-Z1 |
| 09020 | A1-B-B1-C-D-U-V | 09090 | A1-B-B1-C-D-U | 09175 | A1-B-B1-C-D-U | 09306 | A-A1-B-B1-C1-E2-F- |
| 09021 | A1-B-B1-C-D-U | 09092 | A1-B-B1-C-D-U-V | 09177 | A1-B-B1-C-D-U |  | H1-R-R1-U2-V-Z1 |
| 09028 | A1-B-B1-C-D-U | 09094 | A1-B-B1-C-D-F-F1 | 09180 | A1-B-B1-C-D-U | 09307 | A1-B-B1-N-V-Z1 |
| 09033 | A1-B-B1-C-D-U | 09095 | A1-B-B1-C-D-U | 09185 | A1-B-B1-C-D-U | 09308 | A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1 |
| 09034 | A1-B-B1-C-D-U | 09096 | A1-B-B1-C-D-U | 09186 | A1-B-B1-C-D-U |  |  |
| 09036 | A1-B-B1-C-D-U | 09099 | A1-B-B1-C-D-U | 09201 | A1-B-B1-C-C1-D-F-F1- | 09309 | H1-M-R-R1-V-Z1 |
| 09038 | A1-B-B1-C-D-U-V | 09100 | A1-B-B1-C-D-U |  | H-M-R-R1-X-Y | 09310 | A-A1-B-B1-C1-E2-F- |
| 09042 | A1-B-B1-C-D-U | 09102 | A1-B-B1-C-D-U | 09211 | A1-B-B1-C-D-U | 09310 | $\mathrm{H} 1-\mathrm{M}-\mathrm{R}-\mathrm{V}-\mathrm{Z1}$ |
| 09045 | A1-B-B1-C-D-U | 09103 | A1-B-B1-D-U | 09212 | A1-B-B1-C-D-U-V | 09311 | A-A1-B-B1-C1-E2-F- |
| 09046 | A1-B-B1-C-D-U | 09104 | A1-B-B1-C-D-U | 09213 | A1-B-B1-C-D-U |  | H1-M-R-V-Z1 |
| 09049 | A1-B-B1-C-D-U-V | 09107 | A1-B-B1-C-D-U | 09214 | A1-B-B1-C-D-U | 09312 | A-A1-B-B1-C1-E2-F- |
| 09051 | A1-B-B1-C-D-U-V | 09110 | A1-B-B1-C-D-U | 09226 | A1-B-B1-C-D-U |  | H1-R-R1-U2-V-Z1 |
| 09053 | A1-B-B1-C-D-U | 09112 | A1-B-B1-C-D-U | 09227 | A1-B-B1-C-D-U | 09314 | A-A1-B-B1-C1-E2-F- |
| 09054 | A1-B-B1-C-D-U | 09114 | A1-B-B1-C-D-U | 09229 | A1-B-B1-C-D-U |  | H1-M-R-R1-V-Z1 |
| 09055 | A1-B-B1-C-D-F-R-R1- | 09123 | A1-B-B1-C-D-U | 09237 | A1-B-B1-C-D-U-V | 09315 | A-A1-B-B1-C1-E2-F- |
|  | U-V | 09126 | A1-B-B1-C-D | 09244 | A1-B-B1-C-D-U |  | H1-M-N-R-R1-V-Z1 |


| APO/ <br> FPO | See Restrictions | APO/ <br> FPO | See Restrictions | $\begin{aligned} & \text { APO/ } \\ & \text { FPO } \end{aligned}$ | See Restrictions | APO/ <br> FPO | See <br> Restrictions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 09316 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09365 | A-A1-B-B1-C1-E2-F- <br> H1-M-N-R-R1-V-Z1 | 09511 | A1-B-B1-V | 09625 | A1-B-B1-C-F-U |
| 09320 | A-A1-B-B1-C1-E2-F- <br> H1-M-R-R1-V-Z1 | 09366 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ | 0952 | A1-B-B1-V | 09627 | A1-B-B1-C-F-U |
| 09321 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ | 09367 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-V } \end{aligned}$ | 095 | -B-B1-V | 09631 | A1-B-B1-C-F-U |
| 09322 | A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1 | 09370 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-V } \end{aligned}$ | 095 | A1-B-B1-V | 09636 | $\begin{aligned} & \text { A1-B-B1-C-F- } \\ & \text { A1-B-B1-N-U } \end{aligned}$ |
| 09324 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-R-R1-U2-V-Z1 } \end{aligned}$ | 09371 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-V } \end{aligned}$ | 0954 | A1-B-B1-V | 09643 | A1-B-B1-U A1-B-U |
| 09327 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09375 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1 | 095 | $\begin{aligned} & \text { A1-B-B1-V } \\ & \text { A1-B-B1-V } \end{aligned}$ | 09647 | $\begin{aligned} & \text { A1-B-B1-N-U } \\ & \text { A1-B-B1-N-U-V-Z1 } \end{aligned}$ |
| 09328 | A-A1-B-B1-C1-E2-F- <br> H1-I-M-N-R-V-Z-Z1 | 09378 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 095 | A1-B-B1-V | 09649 | $\begin{aligned} & \text { A1-B-B1-U } \\ & \text { A-A1-B-B1-B2-C-C1-D- } \end{aligned}$ |
| 09330 | A-A1-B-B1-C1-E2-F- <br> H1-M-R-R1-V-Z1 | 09381 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | $\begin{aligned} & 095 \\ & 095 \end{aligned}$ | $\begin{aligned} & \text { A1-B-B1-V } \\ & \text { A1-B-B1-V } \end{aligned}$ |  | F-I-M-N-Q-R-R1-T-V-Z- Z1 |
| 09331 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ | 09387 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-V } \end{aligned}$ | 095 | A1-B-B1-V-V A1-B-B1-V | 09702 | $\begin{aligned} & \text { A1-B-B1-C-C1-F1-M-R- } \\ & \text { R1-U } \end{aligned}$ |
| 09332 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ | 09388 | A-A1-B-B1-C1-E2-F- <br> H1-M-R-V | 095 | - $1-\mathrm{B}-\mathrm{B} 1-\mathrm{V}$ | 09703 |  |
| 09333 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ | 09389 | A-A1-B-B1-C1-E2-F-H1-M-R-V | 095 | A1-B-B1-V | 09 | A1-B-B1-U |
| 09334 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09390 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ | 095 | $\begin{aligned} & 1-\mathrm{B}-\mathrm{B} 1-\mathrm{V} \\ & \text { 1-B-B1-V-V1 } \end{aligned}$ | 09707 | A1-B-B1-C-N-U-V <br> A1-B-B1-C-N-U-V |
| 09336 | A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1 | 09391 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ | 095 | A1-B-B1-V A1-B-B1-V | 09708 | $\begin{aligned} & \text { A1-B-B1 } \\ & \text { A1-B-B1-F1 } \end{aligned}$ |
| 09337 | A-A1-B-B1-C1-E2-F- <br> H1-M-R-R1-V-Z1 | 09393 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 0957 | A1-B-B1-V | 09710 | $\begin{aligned} & \text { A1-B-B1-C-C1-F1-M-R- } \\ & \text { R1-U } \end{aligned}$ |
| 09338 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-U2-V-Z1 } \end{aligned}$ | 09396 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 095 | -B1-V | 09711 | A1-B-B1-F1-Z1 |
| 09339 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-N-R-R1-V-Z1 } \end{aligned}$ | 09402 | A-A1-B1-C-F-R-R1-U3W | 095 | 1-B-B1- | 097 | $\begin{aligned} & \text { A1-B-B1-C-C1-F1-M-R- } \\ & \text { R1-U } \end{aligned}$ |
|  |  | 09409 | -B-B1-C-C1-U |  |  | 0971 | A1-B-B1-F1 |
| 09342 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09 | -B-B1-C-C1-U | $\begin{aligned} & 095 \\ & 095 \end{aligned}$ | A1-B-B1-V-V1 | 0971 | A1-B-B1-C-D-N-U-V |
| 09344 | A-A1-B-B1-C1-E2-F- <br> H1-M-R-R1-V-Z-Z1 | 09454 | A1-B-B1-C-C1-U-V | $\begin{aligned} & 095 \\ & 095 \end{aligned}$ | $\begin{aligned} & 1-B-B 1-V \\ & 1-B-B 1-V-V 1 \end{aligned}$ | 0971 | A1-B-B1-F-I-N-U-V |
| 09348 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09456 | $\begin{aligned} & \text { A1-B-B1-C-C1-H-H1-M- } \\ & \text { Z1 } \end{aligned}$ | $0959$ $0959$ | A1-B-B1-V <br> A1-B-B1-V-V1 | 09719 | $\begin{aligned} & \text { A1-B-B1-C-F1 } \\ & \text { A1-B-B1-U-V } \end{aligned}$ |
| 09350 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09 | $\begin{aligned} & 1-\mathrm{B}-\mathrm{B} 1-\mathrm{C}-\mathrm{C} 1-\mathrm{U} \\ & 1-\mathrm{B} 1-\mathrm{C} 1-\mathrm{U} \end{aligned}$ | $0959$ | A1-B-B1-V | 0972 | 1-B-B1-N-U-V-Z1 |
| 09351 | A-A1-B-B1-C1-E | 09 | 1-B-B1-C-C1-U | 095 | -B-B1 |  | A1-B-B1-B2-C-C1-D- -M-N-R-R1-V-Z-Z1 |
| OS351 | H1-M-R-V-Z1 | 09 | 1-B-B1-C-C1-U | 0960 | -B-B1-C-F | 09723 | A1-B-B1-N-U-V-Z1 |
| 09353 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09 | $\begin{aligned} & 1-\mathrm{B}-\mathrm{B} 1-\mathrm{C}-\mathrm{C} 1-\mathrm{U} \\ & 1-\mathrm{B}-\mathrm{B} 1-\mathrm{C}-\mathrm{C} 1-\mathrm{C} \end{aligned}$ | 09602 | A1-B-B1-C-F-F1-N-U A1-B-B1-C-F-F1-U | 09724 | $\begin{aligned} & \text { A1-B-B1-C-C1-F1-M-R- } \\ & \text { R1-U } \end{aligned}$ |
| 09354 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ | 09 | A1-B-B1-C-C1-U $A 1-B-B 1-C-C 1-U$ | $\begin{aligned} & 0960 \\ & 0960 \end{aligned}$ | A1-B-B1-C-F-F1-U A1-B-B1-C-D-U-V | 09726 | $1-\mathrm{B}-\mathrm{B} 1-\mathrm{N}-\mathrm{U}-\mathrm{V}$ |
| 09355 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ | 09 | 1-B-B1-C-C1-U-V | 09606 | A1-B-B1-C-D-U-V A-A1-B-B1-C-F-F1-M |  | I-M-N-Q-R-R1-T-V-Z- |
| 09356 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09501 | $\begin{aligned} & -\mathrm{R}-\mathrm{R} 1-\mathrm{T}-\mathrm{U}-\mathrm{V}-\mathrm{Z} 1 \\ & 1 \text { 1-B-B1-V-V1 } \end{aligned}$ | 096 | $\begin{aligned} & -\mathrm{R} 1-\mathrm{U}-\mathrm{U} 3-\mathrm{V}-\mathrm{W} \\ & 1-\mathrm{B}-\mathrm{B} 1-\mathrm{C}-\mathrm{F}-\mathrm{U} \end{aligned}$ | 09729 | A1-B-B1-C-F-N-R-R1-U-V |
| 09357 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ |  | B-B1-V | 096 | $\begin{aligned} & \text { 1-B-B1-C-F-U-V } \\ & 1-B-B 1-C-F-U \end{aligned}$ | 09730 | 1-B-B1-B2-C-C1-F- |
| 09358 | A-A1-B-B1-C1-E2-F- <br> H1-M-N-R-R1-V-Z1 | 0950 | 1-B-B1-V-V1 | $0961$ $0961$ | $\begin{aligned} & \text { A1-B-B1-C-F-U-V } \\ & \text { A1-B-B1-C-F-U } \end{aligned}$ | 09731 | $\begin{aligned} & \text { A-A1-B-B1-B2-C-C1-F- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ |
| 09359 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 095 | A1-B-B1-V-V1 | $\begin{aligned} & 0961 \\ & 0961 \end{aligned}$ | A1-B-B1-C-F-U | 0973 | M-N-R-R1-T-V-Z1 A1-B-B1-N-V-Z1 |
| 09360 | A1-B-B1-V | 09507 | A1-B-B1-V-V1 | 0962 | A1-B-B1-C-F-U | 09 | A1-B-B1-V |
| 09361 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09 | $1-B-B 1-V$ | $\begin{aligned} & 0962 \\ & 0962 \end{aligned}$ | $\begin{aligned} & \text { A1-B-B1-C-F-U } \\ & \text { A1-B-B1-C-F-U } \end{aligned}$ | 09734 | A-A1-B-B1-B2-C-C1-D- <br> F-I-M-N-Q-R-R1-T-V-Z- |
| 09363 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ | 09510 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | $\begin{aligned} & 09623 \\ & 09624 \end{aligned}$ | $\begin{aligned} & \text { A1-B-B1-C-F-U } \\ & \text { A1-B-B1-C-F-U } \end{aligned}$ | 0973 | $\begin{aligned} & \mathrm{Z1} \\ & \text { A1-B-B1-N-V-Z1 } \end{aligned}$ |


| APO/ FPO | See Restrictions | APO/ <br> FPO | See <br> Restrictions | $\begin{aligned} & \text { APO/ } \\ & \text { FPO } \end{aligned}$ | See Restrictions | $\begin{aligned} & \text { APO/ } \\ & \text { FPO } \end{aligned}$ | See <br> Restrictions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 09736 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-ZZ1 | 09822 | A-A1-B-F-V-Z1 | 34035 | A1-B-B1-H-M-N-V-Z1 | 96322 | A1-B-B1-F-F1-F2-M-W |
|  |  | 09823 | A-A1-B-F-V-Z1 | 34036 | A1-B-B1-M-N-U-V-Z1 | 96323 | A1-B-B1-M-V-W |
|  |  | 09824 | A-A1-B-F-V-Z1 | 34037 | A1-B-B1-C-F-H-I-M-N- | 9632 | A1-B-B1-M-W |
| 09737 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-ZZ1 | 09825 | A-A1-B-B1-B2-C-C1-D- |  | V-Z-Z1 | 96328 | A1-B-B1-M-W |
|  |  |  | F-I-M-N-Q-R-R1-T-V-Z- | 34038 | A1-B-B1-M-N-V-Z1 | 96330 | A1-B-B1-M-W |
| 09738 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-ZZ1 |  |  | 34 | A1-B-N-V-Z1 | 9633 | A1-B-B1-M-V-W |
|  |  |  |  | 340 | A1-B-B1-M-N-U-V-Z | 96337 | A1-B-B1-M-W |
|  |  | 09 | A1-B-N-V-Z1 | 34042 | A1-B-B1-D-F-M-N-V-Z1 | 96338 | A1-B-B1-M-W |
| 09739 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-ZZ1 | 09830 | A1-B-B1-C-N-V-Z1 | 34043 | A1-B-B1-D-F-M-N-V-Z1 | 96339 | A1-B-B1-M-V-W |
|  |  | 0983 | A1-B-B1-F-N-U-V-Z1 | 34050 | A1-B-B1-V | 963 | B-B1-M-W |
|  |  | 09832 | A-A1-B-B1-U1-V-Z1 | 34055 | A1-B-B1-N-V-Z1 | 96347 | A1-B-B1-F-F1-F2-M-W |
| 09741 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F-F1- } \\ & \text { H1-I-M-N-Q-R-R1-T-V- } \\ & \text { W-Y-Z-Z1 } \end{aligned}$ | 09833 | A1-B-B1-U1-V-Z1 | 34058 | $1-B-B 1-V-Z 1$ | 96348 | A1-B-B1-F-F1-F2-M-W |
|  |  | 09834 | A1-B-B1-V-Z1 | 34076 | A1-B-B1-F1-N-V-Z1 | 96349 | A1-B-B1-F-F1-F2-M-W |
|  |  | 09835 | A-A1-B-B1-V-Z1 | 34078 | A1-B-B1-F1-N-V-Z1 | 9635 | A1-B-B1-F-F1-F2-M-W |
| 0974 | $\begin{aligned} & \text { A-A1-B-B1-B2-F-F1-I- } \\ & \text { M-N-Q-R-T-V-Z-Z1 } \end{aligned}$ | 09836 | A-A1-B-B1-C-F-M-V-Z1 | 34079 | A1-B-B1-F1-N-V-Z1 | 96351 | A1-B-B1-F-F1-F2-M-W |
| 09743 | $\begin{aligned} & \text { A-A1-B-B1-B2-C-C1-D- } \\ & \text { F-M-N-R-R1-V-Z-Z1 } \end{aligned}$ | 09837 | A1-B-B1-V-Z1 | 340 | A1-B-B1-V | 96362 | A1-B-B1-F-F1-F2-M-W |
|  |  |  | A1-B-B1-V-Z1 | 340 | A1-B-B1-V | 9636 | A1-B-B1-M-V-W |
| 09744 | $\begin{aligned} & \text { A-B-B1-B2-C-C1-F-I-M- } \\ & \text { N-Q-R-R1-T-V-Z-Z1 } \end{aligned}$ | 0983 | A-A1-B-B1-U-V-Z1 | 3409 | A1-B-B1-V-V1 | 963 | $1-\mathrm{B}-\mathrm{B1} 1-\mathrm{L}-\mathrm{M}-\mathrm{W}$ |
|  |  | 0984 | A-A1-B-B1-V-Z1 | 3409 | A1-B-B1-V | 963 | 1-B-B1-M-W |
| 09746 | A-A1-B-B1-C-E1-N-V-ZZ1 | 0984 | A-A1-B-B1-U-Z1 | 340 | 11-B-B1-V | 96370 | A1-B-B1-F-F1-F2-M-W |
|  |  | 0984 | A-A1-B-B1-Z1 | 3409 | A1-B-B1-V | 9637 | A1-B-B1-M-W |
| 09747 | A1-B-B1-F-J-N-U-V-Z1 | 09843 | A-A1-B-B1-N-V | 3409 | A1-B-B1-V-V1 | 963 | B-B1-M-W |
| 09749 | A-A1-B-B1-F-N-V-Z1 | 09844 | A-A1-B-B1-C-F-N-U-V- | 9620 | A-A1-B-B1 | 9637 | A1-B-B1-M-W |
| 09750 | $\begin{aligned} & \text { A-B-B1-B2-C-C1-F-I-M- } \\ & \text { N-Q-R-R1-T-V-Z-Z1 } \end{aligned}$ | 09852 | $\begin{aligned} & \text { A1-B-B1-E2-E3-F-H1- } \\ & \text { N-R-R1-U1-V-Z1 } \end{aligned}$ | 9620 | A-A1-B-B1-U | 9637 | A1-B-B1-M-W |
|  |  |  |  | 9620 | -A1-B-B1 | 9637 | A1-B-B1-M-W |
| 09752 | A1-B-B1-C-D | 09853 | A1-B-B1-E2-F-H1-R- | 96 | B-B1 | 96377 | A1-B-B1-M-W |
| 09754 | A1-B-B1-U-V |  | R1-U2-V-Z1 | 9620 | A-A1-B-B1-U | 96378 | A1-B-B1-M-W |
| 09755 | A1-B-B1-U-V | 09855 | -B1-C1-E2 |  | A-A1-B-B1-U | 9637 | 1-B-B1-M-W |
| 09756 | A1-B-B1-U-V |  |  |  |  | 9638 | 1-B-B1-M-W |
| 09757 | A1-B-B1-U-V |  | $\begin{aligned} & \text {-B-B1-E2-E3-F-H1- } \\ & \text { R-R1-U1-V-Z1 } \end{aligned}$ | 96209 | A-A1-B-B1-N-U-V | 9638 | A1-B-B1-M-W |
| 09777 | A-A1-B-B1-C-E1-N | 09865 | A-A1-B-B1-V-Z1 | 96 | A1-B-B1-U |  |  |
| 09780 | A-A1-B-B1-F-N-R-V | 09868 | A-A1-B-B1-U-V-Z1 | 9621 | -A1-B-B1-U | 96388 | A1-B-B1-M-W |
| 09790 | A-A1-B-B1-C1-F-R-V | 09880 | E2-F- | 96 | 1- |  |  |
| 09801 | A-A1-B-B1-C1-E2-F- |  | H1-R-R1-U-V-Z1 | 962 | A1-B-B1-U |  | $1-\mathrm{M}-\mathrm{R}-\mathrm{V}$ |
| 09803 | H1-M-N-R-R1-V-Z1 | 09890 | A1-B-B1-E2-F-H1-N-R- | 962 | -A1-B-B1-U | 9642 | A-A1-B-B1-C1-E2-F- |
|  | $\begin{aligned} & \text { A1-B-B1-E2-E3-F-H1- } \\ & \text { N-R-R1-U1-V-Z1 } \end{aligned}$ | 09892 | A-A1-B-B1-E2-F-N-R-R1-V-Z1 | 962 | -A1-B-B1-U |  | -R-R1-U2-V-Z-Z1 |
| 09804 | A-A1-B-B1-F-F1-N-V-Z1 |  |  | 9626 | A1-B-B1-U-V | 9650 | -B1-N-V |
| 09806 | A-A1-B-B1-C1-E2-F- <br> H1-M-N-R-R1-V-Z1 | 09898 | A1-B-B1-E2-F-H1-I-N- | 96 | -A1-B-B1-U | 9650 | 1-B-B1-F-N-U3-V |
|  |  |  | R-R1-U2-V-Z1 | 962 | -A1-B-B1-U | 9650 | -A1-B-B1-F-V |
| 09807 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-N-R-R1-V-Z1 } \end{aligned}$ | 3400 | A1-B-B1-N-U-Z1 | 9626 | -A1-B-B1-U-V | 96510 | 1-B-B1-I-N-V |
|  |  | 340 | A-B-B1-N-V | 962 | -A1-B-B1-U | 965 | 1-B-B1-I-N-V |
| 09808 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-V } \end{aligned}$ | 34006 | A-A1-B-B1-C1-F1-N-V- | 96 | -A1-B-B1-U | 9651 | 1-B-B1- |
|  |  |  |  | 9627 | -A1-B-B1-V | 9651 | A1-B-B1-F-U3-V |
| 09809 | A1-B-B1-V-Z1 | 34007 | A-A1-B-B1-C1-F1-V-Z1 | 96276 | -A1-B-B1 | 9651 | 1-B-B1-V |
| 09811 | $\begin{aligned} & \text { A1-B-B1-E2-E3-F-H1- } \\ & \text { N-R-R1-U1-V-Z1 } \end{aligned}$ | 34008 | A-A1-B-B1-C1-F1-V-Z1 | 962 | -A1-B-B1-U | 96520 | 1-B-B1-F-N-U3-V |
|  |  | 34020 | A1-B-B1-M-N-V-Z1 | 9628 | -A1-B-B1-U | 96521 | $1-\mathrm{B}-\mathrm{B} 1-\mathrm{F}-\mathrm{N}-\mathrm{U} 3$ |
| 09812 | A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1 | 34021 | A1-B-B1-M-N-V-Z1 | 9628 | -A1-B-B1-U-V | 9652 | $1-\mathrm{B}-\mathrm{B} 1-\mathrm{F}-\mathrm{N}-\mathrm{C}$ |
|  |  | 340 | A1-B-B1-D-F-M-N-V-Z1 | 962 | -A1-B-B1-U | 965 | -A1-B-B1-H-M-N-U-V |
| 09814 | A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1 | 34023 | A1-B-B1-M-N-V-Z1 | 9630 | $1-\mathrm{B}-\mathrm{B1}-\mathrm{M}-\mathrm{N}-\mathrm{V}-\mathrm{W}$ | 96531 | A-A1-B-B1-H-M-U-V |
| 09815 | $\begin{aligned} & \text { A-A1-B-B1-C1-E2-F- } \\ & \text { H1-M-R-R1-V-Z1 } \end{aligned}$ | 34024 | A1-B-B1-M-N-V-Z1 | 96306 | A1-B-B1-F-F1-F2-M-W | 96534 | A-A1-B-B1-F |
|  |  | 34 | A1-B-B1-F-N-U-V-Z1 | 96 | 1-B-B1-M-V-W | 965 | -A1-B-B1-F-V |
| 09817 | $\begin{aligned} & \text { A-A1-B-B1-B2-C1-E2- } \\ & \text { E3-F-F1-H-H1-I-M-N- } \\ & \text { R-R1-T-V-Z-Z1 } \end{aligned}$ | 34030 | A1-B-B1-M-N-V-Z1 | 96310 | 1-B-B1-M-W | 96537 | A1-B-B1-V |
|  |  | 34031 | A1-B-B1-M-N-V-Z1 | 9631 | A1-B-B1-M-W | 96538 | A1-B-B1-V |
|  |  | 34 | A1-B-M-N-V-Z1 | 963 | A1-B-B1-F-F1-F2-M-W | 965 | A1-B-B1-V |
| 09819 | A-A1-B-F-P-V-Z1 | 34033 | A1-B-C-F-M-N-V-Z1 | 96319 | A1-B-B1-M-W | 96541 | A1-B-B1-V |
| 09821 | A-A1-B-F-V-Z1 | 34034 | A1-B-B1-M-N-V-Z1 | 96321 | A1-B-B1-F-F1-F2-M-W | 96542 | A1-B-B1-V |


| APO/ <br> FPO | See Restrictions | APO/ <br> FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 96543 | A1-B-B1-P-V | 96602 | A1-B-B1-V | 96619 | A1-B-B1-V | 96669 | A1-B-B1-V-V1 |
| 96544 | A1-B-B1-F-N-U3-V | 96603 | A1-B-B1-V | 96620 | A1-B-B1-V | 96670 | A1-B-B1-V-V1 |
| 96546 | A1-B-B1-F-U3 | 96604 | A1-B-B1-V | 96621 | A1-B-B1-V | 96671 | A1-B-B1-V-V1 |
| 96548 | A-A1-B-B1-H-M-U | 96605 | A1-B-B1-V-V1 | 96622 | A1-B-B1-V | 96672 | A1-B-B1-V |
| 96549 | A-A1-B-B1-H-M-U | 96606 | A1-B-B1-V | 96624 | A1-B-B1-V | 96673 | A1-B-B1-V-V1 |
| 96550 | A-A1-B-B1-H-M-U-V | 96607 | A1-B-B1-V | 96628 | A1-B-B1-V | 96674 | A1-B-B1-V-V1 |
| 96551 | A-A1-B-B1-H-M-U | 96608 | A1-B-B1-V | 96634 | A1-B-B1-V | 96675 | A1-B-B1-V |
| 96553 | A-A1-B-B1-H-M-N-U-V | 96609 | A1-B-B1-V | 96643 | A1-B-B1-V | 96677 | A1-B-B1-V-V1 |
| 96554 | A-A1-B-B1-H-M-U | 96610 | A1-B-B1-V | 96657 | A1-B-B1-V | 96678 | A1-B-B1-V |
| 96555 | A1-B-B1-F-M-V | 96611 | A1-B-B1-V | 96660 | A1-B-B1-V-V1 | 96679 | A1-B-B1-V |
| 96557 | A1-B-B1-F-M-V | 96612 | A1-B-B1-V | 96661 | A1-B-B1-V-V1 | 96681 | A1-B-B1-V-V1 |
| 96562 | A-A1-B-B1-B2-C-C1- | 96613 | A-A1-B-B1-C1-E2-F- | 96662 | A1-B-B1-V | 96682 | A1-B-B1-V-V1 |
|  | D-E2-E3-F-F1-H-H1-I- |  | H1-I-M-R-R1-U2-V-Z-Z1 | 96663 | A1-B-B1-V | 96683 | A1-B-B1-V-V1 |
|  | M-N-R-R1-T-V-Z-Z1 | 96614 | A-A1-B-B1-C1-E2-F- | 96664 | $\mathrm{A} 1-\mathrm{B}-\mathrm{B} 1-\mathrm{V}-\mathrm{V} 1$ | 96686 | A1-B-B1-V-V1 |
| 96595 | A1-B-B1-V |  | H1-I-M-R-R1-U2-V-Z-Z1 | 96665 | A1-B-B1-V | 96687 | A1-B-B1-V-V1 |
| 96598 | A1-B-B1-N-V | 96615 | A-A1-B-B1-V | 96666 | A1-B-B1-V-V1 | 96698 | A1-B-B1-V-V1 |
| 96599 | A1-B-B1-V | 96616 | A-A1-B-B1-V-Z1 | 96667 | A1-B-B1-V |  |  |
| 96601 | A1-B-B1-V-V1 | 96617 | A1-B-B1-V | 96668 | A1-B-B1-V-V1 |  |  |

## RESTRICTIONS

## LEGEND

PS Form 2976, Customs - CN 22 (Old C 1) and Sender's Declaration (green label)
PS Form 2976-A, Customs Declaration and Dispatch Note

| AAFES | $=$ Army and Air Force Exchange Service |
| :--- | :--- |
| APO | $=$ Army/Air Force Post Office |
| Box R | $=$ Retired military personnel |
| FPO | $=$ Fleet Post Office |
| DMM | $=$ Domestic Mail Manual |
| MOM | $=$ Military Ordinary Mail |
| MPO | $=$ Military Post Office |
| PAL | $=$ Parcel Airlift |
| PSC | $=$ Postal Service Center |
| SAM | $=$ Space Available Mail |
| USDA | $=$ United States Department of Agriculture |

Note: Mail order catalogs are prohibited as SAM or PAL mail.
A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.
B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use - Exempt from Customs Requirements."
B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. Exceptions: All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.
C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.
D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.
E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.
F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.2c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/ FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot. 22 caliber rifle per individual.
G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.
H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.
I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.
This restriction does not apply to registered mail and official government mail marked MOM.
11. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.
J. Parcels may not exceed 108 inches in length and girth combined.
K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."
L. All official mail is prohibited.
M. Fruits, animals, and living plants are prohibited.
N. Registered mail is prohibited.
O. Delivery status information for Extra Services is not available on USPS.com.
P. APO is used for the receipt and dispatch of official mail only.
Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.
R. All alcoholic beverages, including those mailable under DMM 601.8.0, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.
T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.
U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.
V. Express Mail Military Service (EMMS) not available from any origin.

V1. Delivery Confirmation service is not available.
W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.
X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.
Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.
Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

- International Network Operations, Network Operations Management, 3-13-08


## Thrift Savings Plan Fact Sheet

Returns were updated March 3, 2008.

| ANNUAL <br> RETURNS | G <br> Fund | F <br> Fund | LBA <br> Bond <br> Index | $\mathbf{C}$ <br> Fund | S\&P 500 <br> Stock <br> Index | S** <br> Fund | Wilshire <br> 4500 Stock <br> Index | I* <br> Fund | EAFE <br> Stock <br> Index |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1994 | 7.22 | -2.96 | -2.92 | 1.33 | 1.32 | - | -2.66 | - | 7.75 |
| 1995 | 7.03 | 18.31 | 18.47 | 37.41 | 37.58 | - | 33.48 | - | 11.27 |
| 1996 | 6.76 | 3.66 | 3.63 | 22.85 | 22.96 | 18.52 | 17.18 | 6.27 | 6.14 |
| 1997 | 6.77 | 9.60 | 9.65 | 33.17 | 33.36 | 26.61 | 25.69 | 1.46 | 1.55 |
| 1998 | 5.74 | 8.70 | 8.69 | 28.44 | 28.58 | 7.51 | 8.63 | 20.46 | 20.09 |
| 1999 | 5.99 | -0.85 | -0.82 | 20.95 | 21.04 | 32.70 | 35.49 | 26.81 | 26.72 |
| 2000 | 6.42 | 11.67 | 11.63 | -9.14 | -9.10 | -8.76 | -15.77 | -14.11 | -14.17 |
| 2001 | 5.39 | 8.61 | 8.44 | -11.94 | -11.89 | $-2.22^{*}$ | $-2.52^{*}$ | $-15.42^{*}$ | $-14.88^{*}$ |
| 2002 | 5.00 | 10.27 | 10.26 | -22.05 | -22.10 | -18.14 | -17.80 | -15.98 | -15.94 |
| 2003 | 4.11 | 4.11 | 4.10 | 28.54 | 28.69 | 42.92 | 43.84 | 37.94 | 38.59 |
| 2004 | 4.30 | 4.30 | 4.34 | 10.82 | 10.88 | 18.03 | 18.10 | 20.00 | 20.25 |
| 2005 | 4.49 | 2.40 | 2.43 | 4.96 | 4.91 | 10.45 | 10.03 | 13.63 | 13.54 |
| 2006 | 4.93 | 4.40 | 4.33 | 15.79 | 15.79 | 15.30 | 15.28 | 26.32 | 26.34 |
| 2007 | 4.87 | 7.09 | 6.97 | 5.54 | 5.49 | 5.49 | 5.39 | 11.43 | 11.17 |

*Rates of return for May (inception of S and I Funds) through December 2001.

| MONTHLY RETURNS | $\underset{\text { Fund }}{\mathbf{G}}$ | $\begin{gathered} \text { Fund } \end{gathered}$ | LBA <br> Bond <br> Index | C Fund | S\&P 500 Stock Index | $\begin{aligned} & S^{*} \\ & \text { Fund } \end{aligned}$ | $\begin{aligned} & \text { Wilshire } \\ & \text { 4500 Stock } \\ & \text { Index } \end{aligned}$ | Fund | EAFE <br> Stock <br> Index |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2007 |  |  |  |  |  |  |  |  |  |
| March | 0.42 | 0.00 | 0.00 | 1.09 | 1.12 | 1.09 | 1.08 | 2.57 | 2.55 |
| April | 0.42 | 0.53 | 0.54 | 4.43 | 4.43 | 2.51 | 2.48 | 3.76 | 4.44 |
| May | 0.34 | -0.70 | -0.76 | 3.52 | 3.49 | 4.40 | 4.30 | 2.54 | 1.75 |
| June | 0.42 | -0.27 | -0.30 | -1.70 | -1.66 | -1.53 | -1.47 | 0.20 | 0.12 |
| July | 0.50 | 0.80 | 0.83 | -3.10 | -3.10 | -4.57 | -4.49 | -2.39 | -1.47 |
| Aug | 0.33 | 1.23 | 1.23 | 1.54 | 1.50 | 1.38 | 1.01 | -0.71 | -1.56 |
| Sept | 0.41 | 0.78 | 0.76 | 3.76 | 3.74 | 2.97 | 3.03 | 5.36 | 5.35 |
| Oct | 0.41 | 0.86 | 0.90 | 1.58 | 1.59 | 2.83 | 2.96 | 4.49 | 3.93 |
| Nov | 0.33 | 1.88 | 1.80 | -4.20 | -4.18 | -5.65 | -5.61 | -3.72 | -3.29 |
| Dec | 0.41 | 0.25 | 0.28 | -0.66 | -0.69 | -0.40 | -0.48 | -2.25 | -2.25 |
| 2008 |  |  |  |  |  |  |  |  |  |
| Jan | 0.33 | 1.76 | 1.68 | -5.98 | -6.00 | -6.27 | -6.17 | -8.52 | -9.24 |
| Feb | 0.24 | 0.16 | 0.24 | -3.28 | -3.25 | -2.05 | -2.16 | 0.66 | 1.43 |
| LAST 12 MONTHS | 4.66 | 7.52 | 5.75 | -3.59 | -3.60 | -5.85 | -6.04 | -0.22 | 0.84 |


| Fund | Invested In | Index Tracked |
| :---: | :---: | :---: |
| G - Government Securities Investment Fund | Special issues of U.S. Treasury securities | N/A |
| F - Fixed Income Index Investment Fund | Barclays U.S. Debt Index Fund | Lehman Brothers U.S. Aggregate bond index |
| C - Common Stock Index Investment Fund | Barclays Equity Index Fund | S\&P 500 stock index |
| S - Small Capitalization Stock Index | Barclays Extended Market Index Fund Barclays EAFE Index Fund | Wilshire 4500 stock index Europe, Australasia, and Far East stock index |
| - International Stock Index Investment Fund |  |  |

Future performance of the funds will vary and may be significantly different from the returns shown above. See the Summary of the Thrift Savings Plan for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after
deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.


## See next page for new L Funds.

Returns were updated March 3, 2008.

## L Funds

| Annual Returns | L 2040 | L 2030 | L 2020 | L 2010 | L Income |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2006 | 16.53 | 15.00 | 13.72 | 11.09 | 7.59 |
| 2007 | 7.36 | 7.14 | 6.87 | 6.40 | 5.56 |
| Monthly Returns | L 2040 | L 2030 | L 2020 | L 2010 | L Income |
| 2007 |  |  |  |  |  |
| Feb | -0.64 | -0.49 | -0.38 | -0.14 | 0.16 |
| Mar | 1.34 | 1.16 | 1.08 | 0.89 | 0.62 |
| Apr | 3.28 | 2.95 | 2.58 | 1.76 | 1.08 |
| May | 2.79 | 2.52 | 2.15 | 1.53 | 0.92 |
| June | -0.92 | -0.80 | -0.54 | -0.20 | 0.08 |
| July | -2.52 | -2.13 | -1.75 | -0.92 | -0.23 |
| Aug | 0.90 | 0.88 | 0.80 | 0.73 | 0.61 |
| Sept | 3.45 | 3.09 | 2.68 | 1.78 | 1.13 |
| Oct | 2.37 | 2.09 | 1.84 | 1.29 | 0.82 |
| Nov | -3.36 | -2.94 | -2.33 | -1.21 | -0.44 |
| Dec | -0.82 | -0.63 | -0.54 | -0.13 | 0.07 |
| 2008 |  |  |  |  |  |
| Jan | -5.37 | -4.71 | -3.90 | -2.07 | -0.97 |
| Feb | -1.80 | -1.51 | -1.25 | -0.59 | -0.22 |
| LAST 12 MONTHS | -1.11 | -0.37 | 0.57 | 2.80 | 3.50 |

The L Funds are invested in the five individual TSP funds.

March 2008

## Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service ${ }^{\text {TM }}$ supervisor.


Name: Rosa BetancourtGonzalez
Born: 8-11-89
Date Missing: 2-3-05
Missing From: Wendell, NC


Name: Cemal Cansev
Born: 7-27-86
Date Missing: 6-27-03
Missing From: Brooklyn, NY


Name: Brandi Cole
Born: 9-21-89
Date Missing: 7-7-07
Missing From: Tifton, GA

Date Missing: 4-27-03
Missing From: Waxahachie, TX


Name: Cindy Castillo
Age progressed to 19 years
Born: 10-6-88

## Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office ${ }^{T M}$ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out of their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in The Postal Record, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to Postal Bulletin updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service ${ }^{T M}$ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this Postal Bulletin.

Missing Children posters are available to the U.S. Postal Service ${ }^{\circledR}$ only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

March 2008

## Have You Seen Any of These Missing Children?

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Name: Anthony Diaz
Born: 12-17-89
Date Missing: 6-14-07 Missing From: La Belle, FL


Name: Craig Frear
Born: 10-14-86
Date Missing: 6-27-04
Missing From: Scotia, NY


Name: Jessica Dominguez
Born: 1-11-90
Date Missing: 11-29-05
Missing From: Haverhill, FL


Name: Derek Harrison
Age progressed to 18 years
Born: 8-24-88
Date Missing: 10-25-04
Missing From: Westminster, CO

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March 2008

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Name: Tyler Holmes
Born: 12-23-88
Date Missing: 7-18-04
Missing From: Des Moines, IA Missing From: Lauderhill, FL


Name: Ashley Oliver
Born: 2-17-88
Date Missing: 7-6-05 Missing From: Orlando, FL


Name: Kathrynn Seefeldt Age progressed to 17 years Born: 11-7-89
Date Missing: 10-14-02 Missing From: Independence, MO

## Missing Children Poster Display Instructions

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If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

## Marketing (Continued)

## Requests for Filming and Still Photography on Postal Service Premises

Many Post Office ${ }^{\text {TM }}$ facilities receive requests from individuals and non-news organizations to film or take photographs on Postal Service ${ }^{\text {TM }}$ premises. Non-news organizations may include but are not limited to the following:

- Entertainment companies.
- Students.
- Professional photographers.
- Documentary film-makers.
- Advertising agencies and non-profit organizations.

Administrative Support Manual (ASM) subchapter 66 was recently revised through the article titled "ASM Revision: Responsibility for Licensing and Rights and Permissions Moves to Product Development" in Postal Bulletin 22214 (8-30-07, pages 5-8) to specify that all such requests (aside from news reporting) should be directed to the Office of Rights and Permissions. (Note: These ASM requirements do not apply to Postal Service employees who take photographs and film for official Postal Service business.) To see the revised ASM section, access the online ASM available on the Postal Service PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- Click on Manuals.
- Click on Administrative Support Manual (ASM).
(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

General policy for photography/filming on Postal Service premises may be found at Title 39 of the Code of Federal Regulations, section 232.1 (i), and Postal Operations Manual (POM) Section 124.58, "Photographs for News, Advertising, or Commercial Purposes." More detailed information appears below.

## Requests From News Media for Reporting

All requests from qualified news reporting services to film or photograph on Postal Service premises must be referred to the local Public Affairs and Communications representative. Contact information is located on the Media Relations Web page at www.usps.com/communications/ newsroom/mediacontacts.htm.

## Photography and Filming for Personal Use

Informal snapshots from handheld cameras for personal use may be allowed at the postmaster's discretion provided that there is no disruption to Postal Service operations and that the pictures are taken from areas
accessible to the public. In these cases, no prior permission is required from the Office of Rights and Permissions; however, no lighting or scaffolding may be set up, and no picture can depict any Postal Service employee, customer, security camera, or cover of mail (i.e., the exterior of a mailpiece, which would show customer name and address among other things). Postmasters may restrict any and all photography if they determine that it is disruptive or there are potential security concerns

## Professional Photographers and Film/TV Production Companies

People who request to take professional-grade photographs or film on Postal Service premises must be referred to the Office of Rights and Permissions, and they will be required to sign a license and/or location agreement prior to taking any photographs or filming. Included in this category are documentary and student film-makers and photographers.

## Quick Tips

Here are a few examples of requests that must be directed to the Office of Rights and Permissions:

- A request to use the images of historic murals for commercial purposes. (Commercial uses may include reproductions of the murals in books or on posters, fine art prints, greeting cards, stationery, postcards, clothing, or other merchandising items such as magnets, coffee mugs, or other materials for resale.)
- A request that requires the set up of equipment aside from the camera itself (e.g., a tripod, ladder, lighting, or scaffolding).
- A request to use a high-resolution, professionalgrade camera.
- A request to film from an area not accessible to the public.


## When a Request for Professional Photography/ Filming Is Received

Approval of all requests is coordinated between local postmasters/PAC field employees and Headquarters. Any request must be approved by both groups. In addition to referring requests to the Office of Rights and Permissions, the postmaster must notify the Public Affairs and Communications area representative.

Postmasters can deny any request for professional filming/photography if they determine that the photography and/or filming will cause too much disruption. If a postmaster denies the request, a Rights and Permissions application does not need to be completed.

## Notice

Because a location agreement involves coordination with numerous stakeholders, at least 2-weeks' advance notice is requested whenever possible. While the Office of Rights and Permissions will make every effort to accommodate last-minute requests to photograph/film, it cannot under any circumstances accommodate requests made with less than 48 hours notice.

Once a license or location agreement has been signed by both the Postal Service and the requester, access can
be granted to film or photograph on the premises as specified under the terms of the agreement.

For more information, contact the Office of Rights and Permissions at permissions@usps.gov. More information about the Rights and Permission program is also available at www.usps.com/rightsandpermissions.

- Product Strategic Planning,

Product Development, 3-13-08

## Correction: Today's Mail Needs USPS.com Fact Sheets

In the article "Today's Mail Needs USPS.com" in Postal Bulletin 22227 (2-28-08, pages 5-14), two fact sheets on page 9 contained incorrect information. These two fact sheets are reprinted below with the corrected information in bold.

## Fact Sheet: Pay Postage and Print Labels

Print shipping labels - and pay for postage via credit card - from the convenience of your home or office. Click-N-Ship ${ }^{\circledR}$ service (www.usps.com/clicknship) brings the Post Office ${ }^{T M}$ to your office. You can print labels for domestic and international expedited services - Priority Mail ${ }^{\circledR}$, Express Mail ${ }^{\circledR}$, Express Mail International ${ }^{\circledR}$, Priority Mail International ${ }^{\text {TM }}$, and Global Express Guaranteed ${ }^{\circledR}$ $\left(G X G^{\circledR}\right)$. As an added benefit, you get free Delivery Confirmation ${ }^{\text {TM }}$ service with every Priority Mail label you print, and Express Mail labels include signature proof of delivery. Signature Confirmation ${ }^{\text {M }}$ service is available for a small fee. Purchase USPS ${ }^{\circledR}$ insurance online to insure your domestic and international shipments. Get shipping supplies online from The Postal Store ${ }^{\circledR}$ at no cost. No monthly fee is required to print labels or postage using Click-N-Ship service.

Do you need a complete mailing and shipping solution? Are you shipping higher mail volumes? Are you shipping multiple packages frequently? Then check out the approved PC Postage ${ }^{\circledR}$ product vendors at www.usps.com/onlinepostage. With PC Postage software, you can purchase postage over the Internet and use your standard desktop printer to print the PC Postage indicia directly onto envelopes or labels for your letters or packages.

Mailing is as convenient as your neighborhood mailbox. You can drop your domestic Express Mail and Priority Mail pieces with PC Postage indicia in any Postal Service
collection box, take them to your local Post Office, hand them to your carrier, or schedule a pickup online.
However, packages that weigh over 13 ounces and only bear postage stamps as postage must be taken to a retail service counter at a Post Office for mailing. International mail packages bearing online postage may be left for pickup by your mail carrier, but you cannot deposit them into a street letter collection box.

## Fact Sheet: Request Package Pickup

USPS.com provides you with two options at www.usps.com/pickup to have your Priority Mail, Express Mail, and international services packages picked up by a carrier. These options are Carrier Pickup ${ }^{\text {TM }}$ service and Pickup on Demand ${ }^{\circledR}$ service. Just prepare your packages for shipping - including postage - and go online to request package pickup. Note: packages weighing over 13 ounces bearing only postage stamps as postage must be taken to a retail service counter at a Post Office for mailing. Use Carrier Pickup service to have your carrier pick up packages at no extra charge during normal mail delivery anytime from the next day to up to 3 months in advance. If you need your packages picked up sooner, use Pickup on Demand service - the pickup is usually made within 2 hours of the request for only $\$ 14.25$ per pickup, regardless of the number of packages. You can also use Pickup on Demand service to request a pickup within a scheduled time frame (rather than during normal mail delivery) up to 6 days in advance.

- Customer Development, Customer Service, 3-13-08


## MarketingMatters - At a Glance: We Deliver Your Tax Dollars, We Don't Spend Them!

April 15 - Tax Day - is almost here. While you might not feel like celebrating this particular date on the calendar, we hope you will take some comfort in the fact that the Postal Service ${ }^{\text {TM }}$ is here to deliver your tax dollars - not spend them.

Postal Service operations are financed solely by the sale of its products and services. The only government funds the Postal Service receives are reimbursements by Congress to provide free mail for the blind and to keep certain postage prices for nonprofit and other qualifying organizations below cost.

So when you finish filling out your tax forms this year and make your payment to the United States Treasury, remember: The Postal Service is here to deliver your tax dollars, not spend them.

And if you're fortunate enough to be owed a tax refund, the Postal Service can also deliver that to you - putting tax dollars into your pocket, not taking them out of it!

- Marketing Strategy and Support, Marketing, 3-13-08


## Official Election Mail - Publications 631 and 632 Revised

Publication 631, Official Election Mail: Graphic Guidelines and Logos, and Publication 632, State and Local Election Mail - User's Guide, have been revised and are available on the Postal Service ${ }^{\text {TM }}$ Internet:

- Go to www.usps.com.
- Click on All Products \& Services, then Publications, then Postal Periodicals and Publications, then Publications, and then on the links for Publication 631 or 632.


## Publication 631

Publication 631 provides detailed information on the print and color specifications for using the Official Election Mail Logo. The logo is a trademark image that may be used only by election officials, and its use must comply with the design specifications in Publication 631. The logo may be used on any mailpiece that is created by an election official and that is mailed to or from a citizen of the United States for the purpose of participating in the voting process. Such mailpieces include balloting materials, voter registration cards, absentee applications, polling place notifications, and voter reply mail.

The Postal Service encourages election officials to use the logo on their official election mail materials. Use of the Official Election Mail Logo helps recipients recognize a mailpiece as important and distinct from other partisan political mail. The logo also serves to identify official election mail to Postal Service workers and distinguish it from the thousands of other mailpieces that are processed daily. However, use of the logo is not intended to upgrade the level of service paid for or to substitute for required postage.

## Publication 632

Publication 632 is designed to help election officials make decisions involving mailpiece design, address lists, classes of mail, options for reply mail, and postage discounts. The Postal Service recommends that election officials work with the local mailpiece design analyst (MDA) to ensure mailpiece quality and to avoid potential preparation problems. Publication 632 also includes a checklist to help election officials achieve a successful mailing.

## Additional Information

If local election officials seek additional information on election mail, direct them to the Election Officials' Mailing Resources Web site at www.usps.com/electionmail.

- Product Management, Product Development, 3-13-08



## Philately

## Stamp Announcement 08-05: Flags 24/7



On April 18, 2008, in Washington, DC, the Postal Service ${ }^{\text {TM }}$ will issue 42-cent, definitive stamps, Flags 24/7, in four designs. These stamps will be available in the following formats:

- Pressure-sensitive adhesive (PSA) coil of 100 (Item 785900).
- PSA coil of 3,000 (Item 786000).
- PSA coil of 10,000 (Item 786100).
- Water-activated gum (WAG) coil of 3,000 (Item 786800).

The stamps, designed by Phil Jordan of Falls Church, Virginia, go on sale nationwide April 18, 2008.

Each of the four First-Class ${ }^{\circledR}$ stamps features a painting by Laura Stutzman of Mountain Lake Park, Maryland, of an American flag flying at a different time of day: sunrise, noon, sunset, and night.

In 1942, Congress passed a resolution establishing a code of flag etiquette. The code states in part that the American flag should be displayed from sunrise to sunset every day, weather permitting, but especially on days of national importance like Memorial Day, Independence Day, Labor Day, and Veterans Day. Congress also decided that "when a patriotic effect is desired," the flag can be flown through the night if properly lit. Although compliance is voluntary, public observation of the code's measures is widespread throughout the nation.

## How to Order First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office ${ }^{\mathrm{TM}}$, at The Postal Store ${ }^{\circledR}$ Web site at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice,
address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

FLAGS 24/7 STAMPS
POSTMASTER
SPECIAL CANCELLATIONS
PO BOX 92282
WASHINGTON DC 20090-9998
After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 19, 2008.

## How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly USA Philatelic catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

## Philatelic Products

There are four philatelic products available for this stamp issue:

- 785963, first day cover (set of 4), \$3.20.
- 786063, first day cover (set of 4), \$3.20.
- 786163, first day cover (set of 4), \$3.20.
- 786863, first day cover (set of 4), \$3.20.


## Distribution: Item 785900, \$42.00 Flags 24/7, PSA

 Coil of 100Distribution instructions were not available at time of publication. They will be provided in a subsequent Postal Bulletin.

## Distribution: Item 786000, \$1,260.00 Flags 24/7, PSA Coil of 3,000

The Flags $24 / 7$ PSA coil of 3,000 will not be automatically distributed to SDOs. Automatic distributions will be made to APDs only. Initial shipments to APDs, will begin March 18 and will be completed by April 9. SDOs requiring Item 786000 must order them from the appropriate APD using a separate PS Form 17.

## Initial Supply to Post Offices

SDOs will not make a subsequent automatic distribution of Item 786000 to Post Offices. All Post Offices requiring quantities of Item 786000 must order them from their designated SDO using PS Form 17. SDOs must not distribute coils to Post Offices before April 11.

## Additional Supply

Post Offices requiring additional coils must requisition Item 786000 from their designated SDO using PS Form 17. SDOs requiring additional coils must order them from the appropriate APD using PS Form 17.

Additional quantities of this definitive stamp coil will also be made available to APDs via future automatic distributions, shipped directly from the supplier to the APDs.

## Distribution: Item 786100, \$4,200.00 Flags 24/7, PSA Coil of 10,000

The Flags 24/7 PSA coil of 10,000 will not be automatically distributed to SDOs. Automatic distributions will be made to APDs only. Initial shipments to APDs, will begin March 18 and will be completed by April 9. SDOs requiring quantities of Item 786100 must order them from the appropriate APD using a separate PS Form 17. SDOs ordering this item from APDs need not order in master carton size quantities. SDOs should only order according to immediate customer demand (One coil of 10,000 is the minimum order from APDs).

## Initial Supply to Post Offices

SDOs will not make a subsequent automatic distribution of Item 786100 to Post Offices. All Post Offices requiring quantities of Item 786100 must order them from their designated SDO using PS Form 17. SDOs must not distribute coils to Post Offices before April 11.

| Issue: | Flags 24/7 |
| :---: | :---: |
| Item Number: | 785900 |
| Denomination \& |  |
| Type of Issue: | 42-cent Definitive |
| Format: | Coil of 100 (4 designs) |
| Series: | N/A |
| Issue Date \& City: | April 18, 2008, Washington, DC 20066 (No ceremony) |
| Designer: | Phil Jordan, Falls Church, VA |
| Art Director: | Phil Jordan, Falls Church, VA |
| Typographer: | Phil Jordan, Falls Church, VA |
| Artist: | Laura Stutzman, Mountain Lake Park, MD |
| Modeler: | Joseph Sheeran |
| Manufacturing Process: | Offset/Microprinting "USPS" |
| Engraver: | N/A |
| Printer: | Ashton Potter (USA) Ltd. (APU) |
| Printed at: | Williamsville, NY |
| Press Type: | Mueller Martini, A76 |
| Stamps per Coil: | 100 |
| Print Quantity: | 1 billion stamps |
| Paper Type: | Prephosphored, Type II |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | Ashton Potter (USA) Ltd. (APU) |
| Stamp Orientation: | Vertical |
| Image Area ( $\mathrm{w} \times \mathrm{h}$ ): | $\begin{aligned} & 0.70375 \times 0.84 \mathrm{in} . / 17.875 \mathrm{x} \\ & 21.336 \mathrm{~mm} \end{aligned}$ |
| Overall Size (w xh ): | $\begin{aligned} & 0.84375 \times 0.980 \mathrm{in} . / 21.431 \mathrm{x} \\ & 24.892 \mathrm{~mm} \end{aligned}$ |
| Colors: | Black, Cyan, Magenta, Yellow |
| Full Pane Size ( $\mathrm{w} \times \mathrm{h}$ ): | N/A |
| Plate Size: | 768 stamps per revolution |
| Plate Numbers: | "P" followed by four (4) single digits |
| Marginal Markings: | Plate numbers on 1st and 17th stamps |

## Additional Supply

Post Offices requiring additional coils must requisition Item 786100 from their designated SDO using PS Form 17. SDOs requiring additional coils must order them from the appropriate APD using PS Form 17.

Additional quantities of this definitive stamp coil will also be made available to APDs via future automatic distributions, shipped directly from the supplier to the APDs.

## Distribution: Item 786800, \$1,260.00 Flags 24/7, PSA Coil of $\mathbf{3 , 0 0 0}$

Distribution instructions were not available at time of publication. They will be provided in a subsequent Postal Bulletin.

| Issue: | Flags 24/7 |
| :---: | :---: |
| Item Number: | 785900 |
| Denomination \& |  |
| Type of Issue: | 42-cent Definitive |
| Format: | Coil of 100 (4 designs) |
| Series: | N/A |
| Issue Date \& City: | April 18, 2008, <br> Washington, DC 20066 <br> (No ceremony) |
| Designer: | Phil Jordan, Falls Church, VA |
| Art Director: | Phil Jordan, Falls Church, VA |
| Typographer: | Phil Jordan, Falls Church, VA |
| Artist: | Laura Stutzman, Mountain Lake Park, MD |
| Modeler: | Avery Dennison, SPD |
| Manufacturing Process: | Gravure |
| Engraver: | Southern Graphics Systems |
| Printer: | Avery Dennison, (AVR) |
| Printed at: | AVR, Clinton, SC |
| Press Type: | Dia Nippon Kiko (DNK) |
| Stamps per Coil: | 100 |
| Print Quantity: | 1 billion stamps |
| Paper Type: | Prephosphored, Type II |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | AVR, Clinton, SC |
| Stamp Orientation: | Vertical |
| Image Area (w x h): | $0.730 \times 0.840 \mathrm{in} . / 18.54 \times 21.336 \mathrm{~mm}$ |
| Overall Size ( $w \times h$ ): | $\begin{aligned} & 0.870 \times 0.982 \mathrm{in} . / 22.098 \times \\ & 24.942 \mathrm{~mm} \end{aligned}$ |
| Colors: | Magenta, Yellow, Cyan, Black |
| Full Pane Size (wxh): | N/A |
| Plate Size: | 504 stamps per revolution |
| Plate Numbers: | "V" followed by four (4) single digits |
| Marginal Markings: | Plate numbers on every 20th stamp around coil |


| Issue: | Flags 24/7 |
| :---: | :---: |
| Item Number: | 785900 |
| Denomination \& |  |
| Type of Issue: | 42-cent Definitive |
| Format: | Coil of 100 (4 designs) |
| Series: | N/A |
| Issue Date \& City: | April 18, 2008, <br> Washington, DC 20066 <br> (No ceremony) |
| Designer: | Phil Jordan, Falls Church, VA |
| Art Director: | Phil Jordan, Falls Church, VA |
| Typographer: | Phil Jordan, Falls Church, VA |
| Artist: | Laura Stutzman, Mountain Lake Park, MD |
| Modeler: | Donald Woo |
| Manufacturing Process: | Offset/Microprinting "USPS" |
| Engraver: | N/A |
| Printer: | Banknote Corporation of America, Inc./SSP |
| Printed at: | Browns Summit, NC |
| Press Type: | Alprinta, 74 |
| Stamps per Coil: | 100 |
| Print Quantity: | 1 billion stamps |
| Paper Type: | Prephosphored, Type II |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | Unique Binders, Fredericksburg, VA |
| Stamp Orientation: | Vertical |
| Image Area ( $\mathrm{w} \times \mathrm{h}$ ): | $0.71 \times 0.82 \mathrm{in} . / 18.03 \times 20.83 \mathrm{~mm}$ |
| Overall Size (wxh): | $0.88 \times 0.96 \mathrm{in} . / 22.35 \times 24.38 \mathrm{~mm}$ |
| Colors: | Cyan, Magenta, Yellow, Black |
| Full Pane Size (wxh): | N/A |
| Plate Size: | 800 stamps per revolution |
| Plate Numbers: | "S" followed by four (4) single digits |
| Marginal Markings: | Plate block numbers every 16 stamps |


| Issue: | Flags 24/7 |
| :---: | :---: |
| Item Number: | 786000 |
| Denomination \& |  |
| Type of Issue: | 42-cent Definitive |
| Format: | Coil of 3,000 (4 designs) |
| Series: | N/A |
| Issue Date \& City: | April 18, 2008, Washington, DC 20066 (No ceremony) |
| Designer: | Phil Jordan, Falls Church, VA |
| Art Director: | Phil Jordan, Falls Church, VA |
| Typographer: | Phil Jordan, Falls Church, VA |
| Artist: | Laura Stutzman, Mountain Lake Park, MD |
| Modeler: | Avery Dennison, SPD |
| Manufacturing Process: | Gravure |
| Engraver: | Southern Graphics Systems |
| Printer: | Avery Dennison, (AVR) |
| Printed at: | AVR, Clinton, SC |
| Press Type: | Dia Nippon Kiko (DNK) |
| Stamps per Coil: | 3,000 |
| Print Quantity: | 51 million stamps |
| Paper Type: | Prephosphored, Type II |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | AVR, Clinton, SC |
| Stamp Orientation: | Vertical |
| Image Area ( $\mathrm{w} \times \mathrm{h}$ ): | $0.730 \times 0.840 \mathrm{in} . / 18.54 \times 21.336 \mathrm{~mm}$ |
| Overall Size ( $w \times h$ ): | $\begin{aligned} & 0.870 \times 0.980 \mathrm{in} . / 22.098 \mathrm{x} \\ & 24.892 \mathrm{~mm} \end{aligned}$ |
| Colors: | Magenta, Yellow, Cyan, Black |
| Full Pane Size ( $\mathrm{w} \times \mathrm{h}$ ): | N/A |
| Plate Size: | 320 stamps per revolution |
| Plate Numbers: | "V" followed by four (4) single digits |
| Marginal Markings: | Plate numbers to appear every 8th stamp on coil |


| Issue: | Flags 24/7 |
| :---: | :---: |
| Item Number: | 786100 |
| Denomination \& |  |
| Type of Issue: | 42-cent Definitive |
| Format: | Coil of 10,000 (4 designs) |
| Series: | N/A |
| Issue Date \& City: | April 18, 2008, Washington, DC 20066 (No ceremony) |
| Designer: | Phil Jordan, Falls Church, VA |
| Art Director: | Phil Jordan, Falls Church, VA |
| Typographer: | Phil Jordan, Falls Church, VA |
| Artist: | Laura Stutzman, Mountain Lake Park, MD |
| Modeler: | Avery Dennison, SPD |
| Manufacturing Process: | Gravure |
| Engraver: | Southern Graphics Systems |
| Printer: | Avery Dennison, (AVR) |
| Printed at: | AVR, Clinton, SC |
| Press Type: | Dia Nippon Kiko (DNK) |
| Stamps per Coil: | 10,000 |
| Print Quantity: | 51 million stamps |
| Paper Type: | Prephosphored, Type II |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | AVR, Clinton, SC |
| Stamp Orientation: | Vertical |
| Image Area ( $\mathrm{w} \times \mathrm{h}$ ): | $0.730 \times 0.840 \mathrm{in} . / 18.54 \times 21.336 \mathrm{~mm}$ |
| Overall Size ( $\mathrm{w} \times \mathrm{h}$ ): | $\begin{aligned} & 0.870 \times 0.980 \mathrm{in} . / 22.098 \mathrm{x} \\ & 24.892 \mathrm{~mm} \end{aligned}$ |
| Colors: | Magenta, Yellow, Cyan, Black |
| Full Pane Size ( $\mathrm{w} \times \mathrm{h}$ ): | N/A |
| Plate Size: | 320 stamps per revolution |
| Plate Numbers: | "V" followed by four (4) single digits |
| Marginal Markings: | Plate numbers to appear every 8th stamp on coil |


| Issue: | Flags 24/7 |
| :---: | :---: |
| Item Number: | 786800 |
| Denomination \& |  |
| Type of Issue: | 42-cent Definitive |
| Format: | Coil of 3,000 (4 designs) |
| Series: | N/A |
| Issue Date \& City: | April 18, 2008, Washington, DC 20066 (No ceremony) |
| Designer: | Phil Jordan, Falls Church, VA |
| Art Director: | Phil Jordan, Falls Church, VA |
| Typographer: | Phil Jordan, Falls Church, VA |
| Artist: | Laura Stutzman, Mountain Lake Park, MD |
| Modeler: | Donald Woo |
| Manufacturing Process: | Gravure |
| Engraver: | Southern Graphic Systems |
| Printer: | Sennett Security Products (SSP) |
| Printed at: | American Packaging Corporation, Columbus, WI |
| Press Type: | Rotomec |
| Stamps per coil: | 3,000 |
| Print Quantity: | 200 million stamps |
| Paper Type: | Prephosphored, Type II |
| Adhesive Type: | Water-Activated |
| Processed at: | Unique Binders, Fredericksburg, VA |
| Colors: | Magenta, Yellow, Cyan, Black, PMS 2738 (Blue), <br> PMS 2945 (Blue), PMS 647 (Blue) |
| Stamp Orientation: | Vertical |
| Image Area ( $\mathrm{w} \times \mathrm{h}$ ): | $0.72 \times 0.81 \mathrm{in} . / 18.28 \times 20.57 \mathrm{~mm}$ |
| Overall Size ( $\mathrm{w} \times \mathrm{h}$ ): | $0.87 \times 0.96 \mathrm{in} . / 22.09 \times 24.38 \mathrm{~mm}$ |
| Full Pane Size ( $\mathrm{w} \times \mathrm{h}$ ): | N/A |
| Plate Size: | 616 stamps per revolution |
| Plate Numbers: | " S " followed by seven (7) single digits (every 4th and 16th stamps) |
| Marginal Markings: | N/A |

## - Stamp Services,

Government Relations, 3-13-08

## Correction: Tiffany Lamp Stamp

In the article "Stamp Announcement 08-05: Tiffany Lamp" in Postal Bulletin 22226 (2-14-08, page 63), the technical details sheet incorrectly shows information from the printer Ashton Potter (USA) Ltd. The stamp was printed by Sennet Security Products (SSP) and the correct technical details sheet is given below.

| Issue: | Tiffany Lamp |
| :---: | :---: |
| Item Number: | 104100 |
| Denomination \& |  |
| Type of Issue: | 1-cent Definitive |
| Format: | Pane of 20 (1 design) |
| Series: | N/A |
| Issue Date \& City: | March 7, 2008, New York, NY 10199 (MegaStamp Show) |
| Designer: | Derry Noyes, Washington, DC |
| Art Director: | Derry Noyes, Washington, DC |
| Illustrator: | Lou Nolan, McLean, VA |
| Modeler: | Donald Woo |
| Manufacturing Process: | Offset/Microprinting "USPS" |
| Engraver: | N/A |
| Printer: | Banknote Corporation of America, Inc./SSP |
| Printed at: | Browns Summit, NC |
| Press Type: | Alprinta, 74 |
| Stamps per Pane: | 20 |
| Print Quantity: | 1.5 billion stamps |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | Unique Binders, Fredericksburg, VA |
| Adhesive Type: | Pressure-sensitive |
| Colors: | Cyan, Magenta, Yellow, Black, PMS 5747 (Green) |
| Stamp Orientation: | Vertical |
| Image Area ( $\mathrm{w} \times \mathrm{h}$ ): | $0.71 \times 0.82 \mathrm{in} . / 18.03 \times 20.83 \mathrm{~mm}$ |
| Overall Size ( $w \times h$ ): | $0.87 \times 0.98 \mathrm{in} . / .22 .10 \times 24.89 \mathrm{~mm}$ |
| Full Pane Size ( $\mathrm{w} \times \mathrm{h}$ ): | $5.30 \times 4.88 \mathrm{in} . / 134.62 \times 123.95 \mathrm{~mm}$ |
| Plate Size: | 300 stamps per revolution |
| Plate Numbers: | "S" followed by five (5) single digits |
| Marginal Markings: |  |
| Front: | © 2003 USPS • Plate position diagram • Price • Plate numbers in four corners of pane |
| Back: | 4 barcodes • USPS logo |

- Stamp Services,

Government Relations, 3-13-08

## Updated Announcement 08-B: 2008 Stamps and Postal Stationery

"2008 Stamps and Postal Stationery" (Updated Announcement 08-B, March 2008), which appears on pages 54-55, replaces the quarterly announcement of the same name, previously printed and sent to customers on request through Stamp Fulfillment Services in Kansas City. The announcement is a listing of stamps and postal stationery items scheduled for issuance during calendar year 2008. Postmasters may wish to post this schedule on their Post Office ${ }^{\text {TM }}$ bulletin boards.

Customers may also access the Postal Bulletin through the Postal Service ${ }^{\text {TM }}$ Web site at www.usps.com; click on About USPS \& News, then Forms \& Publications, then Postal Bulletin.

This announcement will be updated every 2 to 3 months, as changes warrant.

## How to Order First Day of Issue Postmarks and Covers

Customers may purchase new stamps or postal stationery items at their Post Office, from the USA Philatelic catalog, by calling 800-STAMP-24, or online at www.usps.com by clicking on Buy Stamps \& Shop. Then they should prepare their own covers by affixing new stamps to the upper-right corner of envelopes or postcards
of their choice, and address those envelopes, postcards, or postal stationery items to themselves or others. (Postage must equal the current First-Class Mail ${ }^{\circledR}$ rate.) For sturdiness, include a card of postcard thickness in each cover (envelopes only) submitted, and tuck in the flap. Place the cover in a larger envelope addressed to:

```
NAME OF ISSUE
POSTMASTER
CITY STATE ZIP CODE (FOLLOWED BY -9991)
```

Covers submitted for first day of issue postmarks may include additional uncanceled stamps only if the uncanceled stamps were issued before the first day of issue of the new stamps or postal stationery items. All orders must be postmarked on or before the deadline indicated in the "2008 Stamps and Postal Stationery" announcement on pages 54-55.

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

- Stamp Services, Government Relations, 3-13-08


## 2008 Stamps and Postal Stationery

This schedule is subject to change.
Updated Announcement 08-B (March 2008)
This is a periodic announcement of new stamps and postal stationery items being issued during the calendar year. For additional information on stamps and stamp products, visit The Postal Store ${ }^{\circledR}$ Web site at www.usps.com.

|  | ISSUE | FIRST DAY OF ISSUE | FIRST DAY CITY/STATE | FORMAT | DEADLINE |
| :---: | :---: | :---: | :---: | :---: | :---: |
| DCP | 41c Lunar New Year: Year of the Rat | Jan 9 | San Francisco, CA 94188 | PSA souvenir sheet of 12 (C) | Mar 9 |
| P | 41\$ Charles W. Chesnutt (Black Heritage) | Jan 31 | Cleveland, OH 44101 | PSA pane of 20 (C) | Mar 31 |
| P | 41¢ Marjorie Kinnan Rawlings (Literary Arts) | Feb 21 | Hawthorne, FL 32640 (Cross Creek) | PSA pane of 20 (C) | Apr 21 |
| P | 41¢ American Scientists | Mar 6 | New York, NY 10199 (Mega Stamp Show) | PSA pane of 20 (C) (4 designs) | May 5 |
| $\begin{aligned} & \mathrm{N} \\ & 1 \end{aligned}$ | 1¢ Tiffany Lamp | Mar 7 | New York, NY 10199 (Mega Stamp Show) | PSA pane of 20 (D) | May 6 |
| N | 42¢ Flags 24/7 | Apr 18 | Washington, DC 20066 | PSA coil of 100 PSA coil of 3,000 PSA coil of 10,000 Gummed coil of 3,000 (D) | Jun 17 |
| C | 42¢ American Journalists | Apr 22 | Washington, DC 20066 | PSA pane of 20 (C) (5 designs) | Jun 21 |
| N | 27¢ Tropical Fruit | Apr 25 | Burlingame, CA (WESTPEX Stamp Show) | PSA pane of 20 PSA coil of 100 (D) | Jun 24 |
| C | 27¢ Mount Saint Mary's University | Apr 26 | Emmitsburg, MD 21727 | Stamped card | Jun 25 |
| N | 42¢ Purple Heart | Apr 30 | Washington, DC 20066 | PSA pane of 20 Gummed pane of 100 (D) | Jun 29 |


| INFORMATION DESK |  |  |  | POSTAL BULLETIN 22228 (3-13-08) | 8) 55 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | ISSUE | FIRST DAY OF ISSUE | FIRST DAY CITY/STATE | FORMAT | DEADLINE |
| N | 42¢ Elk | May 2 | Washington, DC 20066 | Stamped envelope \#10 <br> Stamped envelope \#10W <br> Stamped envelope \#9 <br> Stamped envelope \#9W <br> Stamped envelope \#6 3/4 <br> Stamped envelope \#6 3/4 W | Jul 1 |
| N | 27¢ Corinthian Capital | May 12 | Washington, DC 20066 | Stamped card single Stamped card double Stamped card sheet Stamped card banded | Jul 11 |
| N | 59¢ James A. Michener | May 12 | Washington, DC 20066 | PSA pane of 20 (D) | Jul 11 |
| N | 76¢ Edward Trudeau | May 12 | Washington, DC 20066 | PSA pane of 20 (D) | Jul 11 |
| N | Mt. Rushmore (Priority Mail Envelope) | May 12 | Washington, DC 20066 | Pre-stamped Priority Mail envelope | Jul 11 |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{DCP} \\ & \mathrm{C} \end{aligned}$ | 42¢ Frank Sinatra | May 13 | Las Vegas, NV 89199 New York, NY 10199 | PSA pane of 20 (C) | Jul 12 |
| N | 72¢ 13 Mile Woods, New Hampshire (International Canada and Mexico letter rate) | May 16 | Rochester, NY (ROPEX Stamp Show) | PSA pane of 20 (D) | Jul 15 |
| N | 94¢ St. John, U.S. Virgin Islands (International letter rate) | May 16 | Rochester, NY (ROPEX Stamp Show) | PSA pane of 20 (D) | Jul 15 |
| $\begin{aligned} & \hline P \\ & C \end{aligned}$ | 42¢ Minnesota Statehood | May 17 | St. Paul, MN 55164 | PSA pane of 20 (C) | Jul 16 |
| N | 62¢ Dragonfly | May 18 | TBD | PSA pane of 20 (D) | Jul 17 |
| N | 42¢ Forever | Jun 6 | McLean, VA (NAPEX Stamp Show) | PSA double-sided book of 20 (D) |  |
| $\begin{aligned} & \text { DCP } \\ & \mathrm{C} \end{aligned}$ | 42¢ Love: All Heart | Jun 10 | TBD | PSA booklet of 20 (C) | Aug 9 |
| C | 42¢ Wedding (1 oz.) | Jun 10 | TBD | PSA convertible booklet of 20 (C) | Aug 9 |
| C | 59¢ Wedding (2 oz.) | Jun 10 | TBD | PSA pane of 20 (C) | Aug 9 |
| N | $\$ 4.80 \mathrm{Mt}$. Rushmore (Priority Mail) | Jun 12 | Rapid City, SD | PSA pane of 20 (D) | Aug 11 |
| $\begin{aligned} & \text { DCP } \\ & \mathrm{C} \end{aligned}$ | 42¢ Flags of our Nation: Set 1 | Jun 14 | Washington, DC 20066 | PSA coil of 50 (D) (10 designs) | Aug 13 |
| C | 42¢ Charles and Ray Eames | Jun 17 | Santa Monica, CA | PSA pane of 16 (C) <br> (16 designs) | Aug 16 |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{C} \end{aligned}$ | 42¢ Olympic Games | Jun 19 | Philadelphia, PA | PSA pane of 20 (C) | Aug 18 |
| N | 42¢ Official Mail | Jun 20 | Washington, DC 20066 | $\begin{aligned} & \text { Stamped envelope \#10 } \\ & \text { PSA coil of } 100 \text { (D) } \\ & \hline \end{aligned}$ | Aug 19 |

## Note Descriptions

C: Change in previously announced date, site, and/or rate
DCP: Digital Color Postmark
$N$ : New issue
P: Pictorial first day postmark
(C): Commemorative
(D): Definitive
(S): Special

1: Customers must affix additional postage to bring total postage to at least the minimum First-Class Mail ${ }^{\circledR}$ rate for an envelope or stamped card, depending on which is used. Also, the cost for a stamped envelope is the value of the postage plus 8 cents, and the cost for a stamped card is the value of the postage plus 2 cents. 2: Issued to kick off National Stamp Collecting Month.

## Pictorial Postmarks Announcement

As a community service, the Postal Service ${ }^{\text {TM }}$ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. If available, the sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of those postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office ${ }^{T M}$ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and requests must be postmarked no later than 30 days following the requested pictorial postmark date.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail ${ }^{\circledR}$ postage. Items submitted for postmark may not include
postage issued after the date of the requested postmark. Such items will be returned unserviced.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL POSTMARKS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP $+4^{\circledR}$ CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

February 14, 2008
U.S. Postal Service FRANKFORT LIBRARY
CELEBRATION STATION POSTMASTER
100 WASHINGTON AVE
FRANKFORT IN 46041-9998

February 20, 2008
U.S. Postal Service

USS VIRGINIA STATION
CUSTOMER RELATIONS
COORDINATOR
2600 ELTHAM AVE STE 109
NORFOLK VA 23513-2501

February 26, 2008
Xavier University of Louisiana
XAVIER UNIVERSITY OF LOUISIANA STATION
POSTMASTER
701 LOYOLA AVE
NEW ORLEANS LA 70113-9444


February 29, 2008
U.S. Postal Service

LEAP DAY STATION
POSTMASTER
PO BOX 9998
CHARLOTTESVILLE VA 22906-9998


DESTEIMORT ILDEE STATOM

March 1, 2008
Universal Ship Cancellation Society USS NEW YORK LPD21 CHRISTENING STATION POSTMASTER
PO BOX 9998 WESTWEGO LA 70094-9998

## March 1, 2008

Universal Ship Cancellation Society USS NEW YORK LPD-21 CHRISTENING STATION SPECIAL EVENTS JAF BLDG 421 EIGHTH AVE RM 2029B NEW YORK NY 10199-9998
February 29, 2008
U.S. Postal Service USS NEW JERSEY STATION CUSTOMER RELATIONS COORDINATOR 2600 ELTHAM AVE STE 109 NORFOLK VA 23513-2501

March 1, 2008
U.S. Postal Service NOVAPEX STATION POSTMASTER 2323 CHURN CREEK RD REDDING CA 96003-9998


March 6, 2008
Oregon State University OREGON STATE UNIVERSITY STATION
POSTMASTER
311 SW 2ND ST
CORVALLIS OR 97333-9998


March 11, 2008
Alfred Bicentennial Celebration Committee
ALFRED BICENTENNIAL CELEBRATION STATION POSTMASTER
623 RTE 244
ALFRED STATION NY 14803-9998


March 13, 2008
Clay County Historical Society
CLAY COUNTY HISTORICAL
SOCIETY MUSEUM STATION POSTMASTER
119 FIFTH ST S
MOORHEAD MN 56560-9998

## March 6, 2008

Milton J. Rubenstein Museum of Science and Technology THE MOST STATION
POSTMASTER 5640 E TAFT RD
SYRACUSE NY 13220-9998


March 6-8, 2008
American Stamp Dealers Association ASDA STATION SPECIAL EVENTS JAF BLDG 421 EIGHTH AVE RM 2029B NEW YORK NY 10199-9998


March 8, 2008
Clarence Bicentennial Commission BICENTENNIAL STATION POSTMASTER
9845 MAIN ST
CLARENCE NY 14031-9998

March 10, 2008
Universal Ship Cancellation Society USS SAVANNAH CL 42 STATION POSTMASTER
PO BOX 9998
SAVANNAH GA 31401-9998


March 14, 2008
U.S. Postal Service CENTENNIAL JUBILEE STATION POSTMASTER
PO BOX 9998
ELKTON VA 22827-9998
March 14, 2008
U.S. Postal Service

KENBRIDGE STATION
POSTMASTER
PO 9998
KENBRIDGE VA 23944-9998

March 15, 2008
U.S. Postal Service FRESPEX STATION 655 MINNEWAWA AVE CLOVIS CA 93612-9998


March 15, 2008


March 15, 2008
Tidewater Stamp Club
TIDEWATER STAMP SHOW STATION
POSTMASTER
116 E DOVER ST
EASTON MD 21601-9998


March 15, 2008
Kinkaid
KINKAID STATION
POSTMASTER
PO BOX 9998
ONEILL NE 68763-9998


March 16, 2008
Pontiac Stamp Club
STAMP CLUB STATION POSTMASTER 5036 DIXIE HWY WATERFORD MI 48329-9998
U.S. Postal Service NAPLEX STATION POSTMASTER 1200 GOODLETTE RD N NAPLES FL 34102-9998

## March 15, 2008

Erin Historical Society
IRISH FESTIVAL STATION
POSTMASTER
336 WHEATON RD
ERIN NY 14838-9998


FRESPEX STATION MARCH 16,2008 CLOVIS,CA 93612


March 17, 2008
Erin Historical Society IRISH FESTIVAL STATION POSTMASTER 336 WHEATON RD ERIN NY 14838-9998

March 17, 2008
Shamrock CEOS Club
SHAMROCK STATION POSTMASTER PO BOX 9998 PO BOX 9998
IRELAND WV 26376-9998

## March 22, 2008

Rhode Island Philatelic Society GARDEN CITY STATION POSTMASTER
PO BOX 9998 CRANSTON RI 02920-9998


March 24-April 7, 2008
Sterling McCall Cadillac Museum
STERLING MCCALL CADILLAC
MUSEUM STATION
POSTMASTER
395 E MILL ST
ROUND TOP TX 78954-9998

## March 25, 2008

Greensboro Bicentennial Commission

All Alaska
Sweepstakes Station


March 26, 2008
Nome Kennel Club ALL ALASKA SWEEPSTAKES STATION POSTMASTER
PO BOX 9998 NOME AK 99762-9998

March 26, 2008
U.S. Postal Service

BAMBERG POST OFFICE STATION POSTMASTER
PO BOX 9998
BAMBERG SC 29003-9998

Government Relations, 3-13-08

## How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office ${ }^{\text {TM }}$, by telephone at 800-STAMP-24, or at The Postal Store ${ }^{\circledR}$ Web site at www.usps.com/shop.

## Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service ${ }^{\text {TM }}$ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, P.O. Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

## Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit \#6 or \#10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, $9 / 16$ " side seams with no glue on the flap. The maximum size of all digital color postmarks is $2^{\prime \prime}$ high $\times 4^{\prime \prime}$ long. Allow sufficient space on the envelope to accommodate the postmark and do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of non-specified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of
issuance. Post Offices will then forward all customer requests for digital color postmarks to: Cancellation Services, Stamp Fulfillment Services, P.O. Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.


Black and White Pictorial


Marjorie Kinnan Rawlings Stamp
POSTMASTER
6300 SE 221ST ST
HAWTHORNE FL 32640-9998
Charles W. Chesnutt Stamp
POSTMASTER
2400 ORANGE AVE
CLEVELAND OH 44101-9998

Black and White Pictorial

American Scientists Stamp
POSTMASTER
421 EIGHTH AVE RM 2029B
NEW YORK NY 10199-9998

Available through March 31, 2008

Available through April 21, 2008

- Stamp Services, Government Relations, 3-13-08


## Safety

## Use Snow Removal Equipment Wisely

The Consumer Product Safety Commission says that each winter there are about 6,000 serious injuries associated with snow blowers, including hundreds of finger amputations. This winter, a Postal Service ${ }^{\text {TM }}$ employee was seriously injured while using a snow blower.

Most injuries happen when people try to clear snow from the discharge chute with their hands. If you're using a snow blower this winter, follow these safety tips:

Check equipment, such as snow blowers, before use to make sure it is functioning properly and that safety guards are in place.

Do not test gasoline-powered equipment indoors because of the danger of carbon monoxide poisoning.

Do a thorough walk-around inspection of plows and other mobile equipment to check for damage or safety issues, and to be sure there are no obstructions in the machinery's path.

Keep people away from the area where you start or operate the machine. Shift into neutral and make sure all clutches are disengaged before starting the engine.

When using snow blowers or walk-behind snowplows, move carefully so you do not slip, and keep a firm hold on the machine. To prevent entanglement or being struck by objects propelled by the blades, stay away from the discharge opening and make sure others stand clear.

Never put your hand in any part of the equipment while the machine is running. First turn off the engine, wait for all moving parts to stop, then unplug the spark plug. Use a tool, never your fingers or hands, to remove any snow or ice buildup.

[^1]
## Supply Management

## Nonmail Freight Shipment Refusals and Damage

Handbook AS-701, Material Management, states that trained "designated receiving personnel" are required to not refuse delivery of a freight shipment if it has arrived at the correct consignee address. For complete guidance, please reference sections 243.1, General Responsibilities, and 244.5, Basic Validation and Processing Procedures. Compliance with this procedure is required without exception. Any destination that does not comply will not only pay the inbound freight charge, but also a reshipment charge to the facility's finance number.

Even if damaged, the shipment must be accepted and held for claims processing. Handbook AS-701 includes comprehensive guidance for documenting, reporting, and remedying damaged or discrepant freight shipments, as outlined in section 244.92. Within this section, receiving a shipment that is short or has visible damage is discussed in 244.921. Describing damage or loss on a receiving document is covered within 244.922. When possible, photographs of a damaged shipment should be taken and used to support a claim, as recommended in 244.923.


## Postal Service

PolicyNet UNITED STATES POSTAL SERVICE.

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postal policies and procedures are ane employees informatice in four ways:
to do business with us, and the line of the Postal setto
procedures impact ane correctly, it prevents rework we make money.
productivity - When a task is done correcthe correct amount, we and regulations, we avoid fines and Revenue -- When we cha we comply with federal and state
penalties.
penatomer

## Defining Policies and Procedures

policies are
on an issue.
Postal Bulletin Well site Latest News - Statements of the Postal servial Service must be followed.
of the Mail

- Specific guidelines or standarions and actions.
- Designed to

Procedures are

- The official way business is done in the Postal performed.
- A set of established min information becomes available.

This collection is updated when new information becomes avallable.
How to Publish
Blearance

Kits I Signs I Labels I Acrobat | Winzip

# It's your source for up-to-date information httpi//blue.usps.gov/cpim 

475 L'Enfant Plaza SW



[^0]:    - Mail Theft and Violent Crimes Group, Postal Inspection Service, 3-13-08

[^1]:    - Safety and Environmental Performance Management, Employee Resource Management, 3-13-08

